

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY 12803
October 15, 2025
Regular Village Meeting @ 7:00 PM

Regular Village Board Meeting
MAYOR JOSEPH ORLOW PRESIDING
Minutes

Attendance:

Mayor Orlow	Clerk Treasurer Samantha Berg
Trustee Baxter	DPW Superintendent Alan Dubois
Trustee Comstock	Tim Pease
Trustee Middleton	John Hoey
Attorney Bill Nikas	Nick Havens
Xavier DeRush	Reed Antis
Harry Gutheil	Tyler Corlew
Kevin Gallagher	Donna Estabrook
Elizabeth Bennett	TJ Wade
Santa Benton	CR
J	JM
John R	R2D2

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Forum

- **John Hoey, 42 Jackson Avenue:** Mr. Hoey voiced frustration with the police department regarding speeding on his road and asked for a status update on 48 Harrison Avenue.
- **Kevin Gallagher, 9 Larchwood Lane:** Mr. Gallagher asked if the Village is hiring for the police department. The Mayor responded he is working on their contract and Trustee Middleton replied the Police Department is exploring some recruitment and explained this is a statewide problem.
- **Trustee Comstock** mentioned the Village is in need of residents willing to serve on the Planning or Zoning Boards.
- **Donna Estabrook, 173 Main Street:** Ms. Estabrook reported to National Grid that the street lights on 95 and 97 Main Street are out. She asked if the Village could do anything or had a contact. Trustee Middleton will follow up with our new contact. She also brought up the speeding traffic on Main St. It was also asked if DPW could take a look at the water that collects on the street in front of her home.

- **Harry Gutheil, Jr., 23 Spring Street:** Mr Gutheil commented there are additional street lights out throughout the Village. He asked if there was more than one proposal for the water tank procurement. Trustee Middleton responded, possibly two more. In regards to Harrison Avenue, Attorney Nikas reported that the owner will be held responsible but the property is in foreclosure. Court action is in process. Mr. Gutheil inquired to which account the water tower easement and PFAs monies are going into. Trustee Middleton responded since there is no attachments with the monies that it will be invested for the interest to be used where it is needed.
- **Trustee Baxter** suggested using PFAs settlement money or cell tower easement funds for Baker Avenue.

1. Grant Projects Update

a. GIGP

i. Project Close Out

1. **Motion 101525-1 for the Mayor to sign the Certification of Completion with the understanding that the final payout will still need processing:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

Discussion: The Village has not received its final payout. However, to keep the project moving, the Board has agreed to process the Certificate of Completion.

b. CDBG Grant

- i. Currently open for bid. Bids are due 10/28/25 by 11:00 am.

2. The Village recently completed its bidding process for dehumidifiers to be installed in the Carbon Filtration Plant. Suozzo-Doty is reviewing those bids to be sure they meet our specifications. The Village needs to document clearly why they are not awarding a bid at this time, i.e., there may be a cheaper alternative than what specs were bid. Trustee Middleton met with Sean of Suozzo-Doty, and Suozzo-Doty believes that the Village can use two smaller units totaling around \$25,000 that would produce more water during the day than the larger machine does. Alan Dubois and Trustee Middleton will be traveling to Lake Placid to tour the operating system there with these machines.

3. **Motion 101525-2 to approve the Bills and Payroll as Audited:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.

- a. **General** - \$24,577.10
- b. **Water** - \$6,328.73
- c. **Sewer** - \$1,357.64
- d. **Payroll** -
 - i. 10/08/25 - \$24,903.04
 - ii. 10/15/25 - \$25,370.76

4. **Motion 101525-3 to approve August Financial Reports:** Trustee Middleton motioned, Trustee Carota seconded. All in favor, motion passed.

Discussion: None.

5. Unpaid Sidewalk - 79 Spring Street: Attorney Nikas reported that a letter to the resident was sent on 10/06/25, giving until 10/24/25 with a 10% penalty to be added if not paid.

6. Water Tank Inspection and Cleaning Proposal: Trustee Middleton and Alan Dubois will be engaging two additional companies for additional quotes, then meeting with Trustee Baxter, before presenting to the Board. The hope is to have a 5-year contract with the best company for this project.

7. Motion 101525-4 to approve the 09/03/25 Minutes: Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

Discussion: None.

8. Motion 101525-5 to approve new Fire Department member - Joshua Bedell: Trustee Middleton motioned, Trustee Carota seconded. All in favor, motion passed.

Discussion: None.

9. Motion 101525-6 to approve the September Reports for DPW, PD, Animal Control, and Building & Codes: Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

Discussion: None.

10. Motion 101525-7 to start the Holiday Parade at 5:00 pm: Trustee Cartoa motioned, Trustee Baxter seconded. All in favor, motion passed.

Discussion: The Fire Department has submitted its application for the annual holiday parade. They are asking to do a nighttime parade instead of a midday parade this year, with a start time of 5:00 pm. Megan Quinn reported from the Parade Committee. The Chief has asked for help getting coverage from Sheriff Zurlo and has some safety concerns due to the nighttime nature of the parade. He emailed the Board directly with his concerns. The Superintendent of Public Works is checking to be sure he has coverage for DPW. Sunday Mass has already been rescheduled to 4:00 pm.

11. Old Business

a. Paving Project on Main Street: 10/28 - 10/29 paving and hot top (no parking on either side of the street, hot top will need a couple of hours to dry).

b. Fire Dept Flooring: Trustee Middleton sent out 4 quotes and has received two. One is lower, but the other is using better materials. He asked the first quote to resubmit with a similar scope.

c. Grant Avenue (Alleyway) Dry Well - Meerkat Site Plan: Trustee Middleton reported that when the Meerkat business rebuilt on the site,

changing it from a residential to a mixed-use property, the area they paved from the prior pool/backyard is flat and angles into the alleyway. There is a berm to remediate, but it's not a permanent solution, and half the water flows down into one backyard and another, with patio furniture floating. There was an issue with flooding this past Spring. The people are not happy. There was a building permit issued to rehab, but the Code Enforcement Officer at the time did not elevate this to planning or zoning. There is no storm or trench drain in that area. Attorney Nikas stated there is a NYS Property Maintenance Code, which would prohibit stormwater exiting the property, making this an enforceable code violation. Trustee Middleton to follow up with John Pagano.

12. New Business

- a. **Updated RISE contracts:** Trustee Middleton and Alan Dubois will meet with RISE on 10/16/25, who will provide \$6,000 worth of free lighting for the Department of Public Works and the Firehouse.
- b. **Grease Trap Inspections:** Alan Dubois asked for clarification from the Board. Historically, DPW inspects those properties. The Board will follow up.
- c. **Motion 101525-8 to allow the Mayor to sign the National Grid Agreement for Holiday Decorations:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.
Discussion: None.

13. Trustee Reports

- **Trustee Comstock** reported that our Planning Board Chairman, Al Chapman, suffered a heart attack this past weekend. He's ok and recovering at Albany Med. He also followed up regarding the backyard bow and arrow report: DEC was contacted, and they reached out to the neighbor. Bow and arrow use is not permitted in the Village.
- **Trustee Baxter** stated the Village has received PFOA/PFA funds that could be used to clear Village debt, but wanted funds left over to advance water projects, starting with Baker Avenue. The Village did not score well on the IUP this year, which will make future grant funding very difficult. He and Trustee Middleton will be reaching out to Suozzo-Doty. Trustee Middleton commented that one of the reasons the Village hired the engineering firms to handle the grant and project process was to rebuild our relationship with the State for future grant funding.

14. Mayor's Report: Mayor Orlow reported that the finance management and investments have been good over the past 6 months. He has been actively working with the CSEA regarding their insurance and the Police Union. He also thanked Trustee Middleton and Trustee Baxter for their work on the water plant and other projects.

- 15. Motion 101525-9 to adjourn the Regular Village Board Meeting at 8:07 pm and enter into Executive Session for PBA Negotiations and Grievance Received and PD:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.
Discussion: None.
- 16. Motion 101525-10 to adjourn Executive Session at 8:30 pm and enter the public session with no action taken:** Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.
Discussion: None.
- 17. Motion 101525-11 to adjourn the Regular Village Board Meeting at 8:32 pm:** Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.