

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY 12803
December 03, 2025
Regular Village Meeting @ 7:00 PM

Regular Village Board Meeting
MAYOR JOSEPH ORLOW PRESIDING
Minutes

Attendance:

Mayor Orlow
Trustee Comstock
Trustee Middleton
Attorney Bill Nikas
Bill
Hello

Clerk Treasurer Samantha Berg
DPW Superintendent Alan Dubois
Xavier DeRush
John Cox
CR

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Forum

1. **Grant Projects Update** : Clerk Treasurer Berg reported Barton and Lagudice received the signed Notice of Award from Tom Kubricky Company, Inc. (TKC) electronically today and will be delivering the originals to us. A meeting will be scheduled once the documents are completed.

2. **Motion 120325-1 to approve A 1910.400 to A 1430.403 - \$2,054.88 for CSEA Attorney Transfer:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None.

a.	A.1910.400	A.1430.403	\$2,054.88	CSEA Attorney
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3. **Motion 120325-2 to approve the Bills and Payroll as Audited:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None.

- a. **General** - \$61,022.61
- b. **Water** - \$16,672.93
- c. **Sewer** - \$34,992.53
- d. **Payroll** -
 - i. 11/19/25 - \$25,007.85
 - ii. 11/26/25 - \$30,088.19

4. **Motion 120325-3 to receive and file the monthly DPW, PD, Animal Control, and Buildings and Codes reports:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None.

5. **Motion 120325-4 to deny a Waiver of Penalties for 31 Wilson Avenue:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: 31 Wilson was unaware that a bill was due. Attorney Nikas stated that at a closing, the buyers of the property are notified that taxes are due.

Motion 120325-5 to approve a Waiver of Penalties for 41 Fairview Street

Extension: Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: 41 Fairview Extension claims the bill was delivered on time to the outside drop box, but the office did not technically receive it before the due date. There is a notice on the outside drop box stating *“All payments will be postmarked the next business day”*. A reprint of the bill was mailed with an error on the due date (11/15), which fell over the weekend.

6. **Old Business**

- a. **RISE Contract:** Trustee Middleton reported on a study done by RISE, a group that works with National Grid. This contract will provide the Village with new lighting for the Aquafor, DPW building, Police Department building, Fire Department building, Municipal Building, and the Museum for \$4,076.00 with an estimated savings of \$3,208.00. This could save the Village \$26,000 on electrical costs over the next 5 years.
- b. **Fire House Bathroom:** Trustee Middleton has scheduled a site visit with the plumbing vendor.

7. **New Business**

- a. **Motion 120325-6 to approve Jumping Jack Tamper purchase for DPW from FX 8340-200 - \$1,400.00 and G 8130-200 - \$1,400.00:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: DPW Superintendent reported this is a previously approved budget item to replace the 23-year-old Tamper.

- b. **Motion 120325-7 to approve a purchase from Gaylord Archival for Records Maintenance A 1460-400 - \$723.14:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: Clerk Treasurer Berg and Deputy Clerk Treasurer Gollhofer are beginning the process of revamping the records maintenance for the Village. We will be applying for a grant in the future. The Village has original ledgers that need to be archived.

c. **Motion 120325-8 to allow the Mayor to sign the sponsorship agreement for The Coffee Stable for the Tree Lighting Ceremony:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None.

d. **Motion 120325-9 from Auditor Reserve for payment of next invoice A 878-0220 to A 1320-400 - \$12,250.00:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None.

8. Trustee Reports: None

9. Mayor's Report: None

10. Motion 120325-10 to end the Regular Village Board Meeting at 7:14 pm and enter into Executive Session for PBA Negotiations, Grievance and Fire Department Contract: Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

11. Motion 120325-11 to end Executive Session at 7:20 pm and enter the Regular Village Board Meeting: Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Trustee Middleton reported an update on the requested State Police presence: they will be assigning traffic controls along with the Sheriff's Department. The State Police will be reaching out with those dates soon.

12. Motion 120325-12 to end the Regular Village Board Meeting at 7:22 pm: Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.