



Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803

Public Meeting 7:00 PM
April 15, 2026
Mayor Joseph Orlow, Presiding

Public Forum

1. Special Meeting 04/22/26 6:00pm
2. Grant Projects Update
 - a. CDBG Disbursement #2 - \$20,201.55
3. Transfers – \$25,536.03

A -1640-0403-000	A -1640-0402-000	\$1,500.00	DPW HEAT/LIGHTS
A -1640-0406-0000	A -1640-0407-0000	\$200.00	DPW REPAIRS/MAINTEN
FX-8310-0405-0000	FX-8310-0400-0000	\$200.00	WATER ADMIN BILLING EXP
G -8110-0404-0000	G -8110-0404-0000	\$60.00	ADMIN BILLING EXP
G -8130-0100-0000	G -8130-0101-0000	\$1,500.00	SEWAGE DISPOSAL OVERTIME
A -5142-0100-0000	A -5110-0100-0000	\$11,935.36	ST. MAINT PERSONAL SERV
A -5142-0101-0000	A -5110-0101-0000	\$4,115.37	ST. MAINT OVERTIME
A -1990-0400-0000	A -5989-0400-0000	\$2,052.18	ST CONSTR ASPHALT
A -5110-0402-0000	A -5142-0403-0000	\$918.81	SNOW REMOVAL C.E.-SALT/SAND
A -1990-0400-0000	A -5110-0405-0000	\$1,669.57	ST. MAINT VEHICLE REPAIRS
a. A -5110-0800-0000	A -5010-0800-0000	\$1,384.74	ST. ADMIN. FICA/MEDICARE
4. Motion to approve the Bills and Payroll as Audited
 - a. General - \$30,546.31
 - b. Water - \$9,212.05
 - c. Sewer - \$3,233.21
 - d. Sewer Capital Project - \$23,118.75
 - e. Payroll -
 - i. 04/01/26 - \$26,091.84
 - ii. 04/08/26 - \$24,422.20
5. Motion to receive and file March monthly reports for DPW and PD
6. Inspection and Power washing of Water Tank
7. Old Business
 - a. National Fitness Campaign
8. New Business
 - a. Appointment of an Acting Building Inspector
9. Trustee Reports
10. Mayor's Report
11. Executive Session: PBA Negotiations

Housing Trust Fund Corporation
Community Development Block Grant (CDBG) Disbursement Request Form
 Submit to: Disbursements@hcr.ny.gov

Name of Recipient: Village of South Glens Falls	CDBG Project Number: 1091PW122-24
Contract End Date: 1/26/2027	Drawdown #: 02

FINANCIAL INFORMATION (CDBG Funds Only)

	Total Amount Requested This Disbursement
Project Activity	\$ 14,836.81
Program Delivery	\$ 0.00
Administration	\$ 5,184.74
Total	\$ 20,021.55
Balance of CDBG Funds on Hand	\$ 0.00

Local Approval – Authorized Signatures Only (Refer to Form 1-1): By signing below, I certify that all representations and warranties contained in all documents executed in conjunction with this grant agreement remain true and correct; that the information and expenditures for which the unit of government named above is seeking payment and/or reimbursement in this submission are true and correct; comply with the program requirements; are eligible expenses; and that the payment and/or reimbursement of expenditures identified in the attached materials does not duplicate reimbursement for any costs and/or expenses from any other source. Note that drawing Program Delivery and/or Administrative funds in advance of completion of Program Activity(ies) is done at the risk of the Recipient.

I attest that funds are being requested under federal ALN number 14.228 for the Community Development Block Grant Program

Signature 1 → _____ Date: _____

Print Name of Signatory 1: Zachary Baxter Title: Trustee

Signature 2 → _____ Date: _____

Print Name of Signatory 2: Claude Middleton Title: Trustee

OCR APPROVAL

IDIS Project #

CDBG DISBURSEMENT REQUEST FORM INSTRUCTIONS

All CDBG Disbursement Request Forms must be submitted directly via email to Disbursements@hcr.ny.gov, do not copy the Project Manager or any other OCR staff.

The CDBG Disbursement Request Form is utilized for all project types.

Include all supporting documentation, invoices, etc.

1. Recipient Name:
 - a. The name of the County/City/Town/Village that was awarded NYS CDBG funds.
2. Contract End Date:
 - a. The Contract End Date can be found in the executed Grant Agreement.
 - b. If project is under an approved extension, the extension deadline is the Contract End Date.
3. CDBG Project Number
 - a. Enter the assigned CDBG Project number.
4. Drawdown #
 - a. Enter the sequential drawdown/disbursement #, always beginning with "1".

For the following, Refer to Schedule B of the Grant Agreement

5. Project Activity
 - a. Enter the total amount of all funds requested, for example, construction, engineering, business assistance, housing rehabilitation, etc.
6. Program Delivery
 - a. Enter the total amount of funds requested for all Program Delivery.
7. Administration
 - a. Enter the total amount of funds requested for Program Administration.
8. Total will auto calculate the total for Project Activity, Program Delivery and Administration.
9. Balance of CDBG Funds on Hand
 - a. Enter the total amount of NYS CDBG funds on-hand from prior disbursement that has not been disbursed.
 - An explanation may be requested by OCR for any amount entered here.
10. Refer to the approved Authorized Signature Form submitted with the Grant Agreement
 - a. Only the persons identified may sign the disbursement request.
 - b. E-signatures are acceptable.
 - c. Signatures must match exact to the Authorized Signature Form.
11. OCR Approval
 - a. Leave this section blank, this is for OCR use only.
12. IDIS Project #
 - a. Leave blank, this will be completed by OCR.

Disbursement Summary

1. Recipient
 - a. This will auto populate from first page.
2. CDBG Project #
 - a. This will auto populate from first page.
3. Disbursement #
 - a. This will auto populate from first page.
4. Activity #
 - a. Enter an activity number, for example, 01, 02, 03.
5. Expenditure Description

CDBG DISBURSEMENT REQUEST FORM INSTRUCTIONS

- a. Group similar activities together
 - b. Enter a brief description, for example, housing rehabilitation, public water, business assistance, etc.
 - c. Program Delivery, if multiple activities have Program Delivery, identify the correct activity, for example:
 - i. Housing Rehabilitation Single Unit PD
 - ii. Housing Rehabilitation Multi-Unit PD
 - iii. Manufactured Housing Replacement PD
 - iv. Public Infrastructure PD
 - v. Public Facility PD
 - vi. Microenterprise PD (specific to business)
 - vii. Small Business Assistance PD
 - viii. Economic Development PD
 - d. Administration
6. Vendor Name
- a. Enter the name of the entity that **will receive** the NYS CDBG payment, for example
 - i. Contractor Name
 - ii. Consultant
 - iii. Subrecipient
 - iv. If Recipient is being reimbursed for costs previously paid, list this as the entity
7. Date Paid/Payable
- a. Enter the date invoice was paid or is payable by
8. CDBG Funds Expended
- a. By invoice, enter the total amount requested.
 - b. If one vendor has multiple invoices for the same expenditure description, this can be combined into one line, and is the preferred method.
 - c. The Total Requested amount **MUST** match the Total Requested from first page.
9. Form Prepared by
- a. Enter the name of the person that prepared the form.
 - b. Enter the email of the person that prepared the form, this is requested in the event that OCR staff have questions.
 - c. Enter the date the form was prepared
10. Disbursement Summary is for OCR use only.



443 Electronics Parkway
 Liverpool, NY 13088
 315-457-5200

Joseph Oriow
 Mayor
 Village of South Glens Falls
 46 Saratoga Avenue
 P.O. Box 1210
 So. Glens Falls, NY 12803

April 03, 2026
 Project No: 5046.001.001
 Invoice No: 160748

Project 5046.001.001 Water Main Replacement-Ferry Blv
Professional Services thru March 21, 2026

Phase	PHASE 3	Construction Administration Services		
Fee				
Total Fee		35,500.00		
Percent Complete		75.798	Total Earned	26,908.30
			Previous Fee Billing	23,343.96
			Current Fee Billing	3,564.34
			Total Fee	3,564.34
Billing Limits			Current	Prior
Total Billings			3,564.34	23,343.96
Limit				To-Date
Remaining				26,908.30
				35,500.00
				8,591.70
			Total this Phase	\$3,564.34

Phase	PHASE 4	Construction Observation Services		
Professional Personnel				
		Hours	Rate	Amount
Construction Manager				
GOSSELIN, NICOLA		9.50	170.00	1,615.00
Totals		9.50		1,615.00
Total Labor				1,615.00
Billing Limits			Current	Prior
Total Billings			1,615.00	0.00
Limit				To-Date
Remaining				1,615.00
				59,000.00
				57,385.00
			Total this Phase	\$1,615.00
			Total Amount Due	\$5,179.34

Outstanding Invoices			
Number	Date	Balance	
156342	10/14/2025	6,408.33	
156789	11/3/2025	15,389.84	
157567	12/2/2025	6,392.03	
158723	1/13/2026	5,016.52	
159434	2/6/2026	5,795.03	

Project	5046.001.001	Water Main Replacement-Ferry Blv	Invoice	160748
	160160	3/9/2026	14,842.21	
	Total		53,843.96	

Barton & Loguidice, D.P.C.

443 Electronics Parkway
Liverpool, NY 13088
315-457-5200

Joseph Orlow
Mayor
Village of South Glens Falls
46 Saratoga Avenue
P.O. Box 1210
So. Glens Falls, NY 12803

March 09, 2026
Project No: 5046.001.001
Invoice No: 160160

Project 5046.001.001 Water Main Replacement-Ferry Blv
Professional Services thru February 14, 2026

Phase	PHASE 1	Grant Administration		
Fee				
Total Fee		19,500.00		
Percent Complete		100.00	Total Earned	19,500.00
			Previous Fee Billing	17,879.60
			Current Fee Billing	1,620.40
			Total Fee	1,620.40
Billing Limits			Current	Prior
Total Billings			1,620.40	17,879.60
Limit				To-Date
				19,500.00
				19,500.00
			Total this Phase	
				\$1,620.40

Phase	PHASE 3	Construction Administration Services		
Fee				
Total Fee		35,500.00		
Percent Complete		65.7576	Total Earned	23,343.96
			Previous Fee Billing	10,122.15
			Current Fee Billing	13,221.81
			Total Fee	13,221.81
Billing Limits			Current	Prior
Total Billings			13,221.81	10,122.15
Limit				To-Date
Remaining				23,343.96
				35,500.00
				12,156.04
			Total this Phase	
				\$13,221.81

Total Amount Due \$14,842.21

Outstanding Invoices

Number	Date	Balance
156342	10/14/2025	6,408.33
156789	11/3/2025	15,389.84
157567	12/2/2025	6,392.03
158723	1/13/2026	5,016.52
159434	2/6/2026	5,795.03
Total		39,001.75



DEPARTMENT OF PUBLIC WORKS
46 Saratoga Avenue

South Glens Falls, New York 12803-1210
Telephone (518) 792-4033
Fax (518) 792-0299

BOARD MEETING

April 1st, 2026

WATER/WASTE WATER TOTALS:

WATER: 10,107,000	WASTEWATER: 9,872,000
Avg. day: 326,000	Avg. day: 329,000
Max. day: 387,000	Max. day: 477,000
Min. day: 290,000	Min. day: 15,000
Town Water: 0	

- 1) **Emergency Water Shut Offs:** 3/27 4 Third St,
- 2) **Emergency Sewer Calls:** 3/4 223 Main St,
- 3) 3/5 Sewer force main to G.F. broke
- 4) 3/6 Winter Operations
- 5) 3/9 Temporary force main live at 1:15 pm
- 6) 3/10 Spring sweeping and road sand cleanup started
- 7) 3/17 Locating utilities for Baker Ave water main plans
- 8) 3/18 working water valves around Ferry Blvd for TKC tie-in
- 9) Water meter reading & repairs 3/9,3/10,3/11,3/23,3/24
- 10) Patching potholes throughout the month
- 11) 3/31 Udig Annual training


Alan Dubois

Alan Dubois
Public Works Superintendent

Water System Operation Report

Public Water System Name	Reporting Month/Year	Date Report Submitted	Source Water Type(s)
Village of South Glens Falls	March-26		
Public Water Supply ID#	County	Town, Village, or City	
4500170	Saratoga	Village of South Glens Falls	
Treatment Plant(s) Identificatio	#1	Besch Road WTP	

Date	Treated water volume (1,000 gallons/day)	Gas Cl ₂		Chlorination								PH	Water Temp. °C	Phosphate PPM
		Cylinder weight remaining (lbs.)	Chlorine used per day (lbs.)	Free Chlorine Residual at Entry Point (mg/l)										
				0000	0400	0800	1200	1600	2000	Max.	SU			
1	299.1	121.7	151.0	1.10	1.09	1.20	1.18	1.12	1.11	1.20	6.96	11.1	1.21	
2	336.6	117.7	152.4	4.0	1.08	1.14	1.21	1.21	1.19	1.17	6.97	11	1.23	
3	327.7	116.7	154.0	1.0	1.15	1.20	1.21	1.23	1.20	1.14	7.02	10.6	1.27	
4	338.0	114.7	154.6	2.0	1.13	1.11	1.19	1.17	1.15	1.12	6.98	10.5	1.19	
5	320.9	111.5	154.4	3.4	1.11	1.08	1.20	1.20	1.14	1.12	6.96	10.9	1.27	
6	297.9	109.7	155.0	1.7	1.12	1.14	1.21	1.21	1.16	1.15	6.95	10.9	1.25	
7	330.6	107.6	155.4	2.2	1.13	1.16	1.16	1.20	1.13	1.10	6.97	11	1.25	
8	348.8	104.1	155.2	3.7	1.10	1.08	1.14	1.18	1.08	1.07	6.97	11.2	1.3	
9	289.6	102.0	155.6	2.1	1.08	1.07	1.19	1.14	1.12	1.09	6.96	11.3	1.29	
10	359.8	99.7	156.0	2.3	1.07	1.10	1.12	1.14	1.10	1.08	6.96	11.3	1.09	
11	332.8	97.2	156.2	2.6	1.05	1.11	1.12	1.13	1.12	1.08	6.97	11.4	1.52	
12	350.8	89.1	154.6	9.7	1.07	1.09	1.12	1.10	1.11	1.06	6.94	11.4	1.32	
13	330.5	85.5	154.4	3.8	1.08	1.06	1.17	1.16	1.13	1.12	6.94	11.2	1.17	
14	310.2	83.1	154.6	2.4	1.12	1.10	1.19	1.19	1.10	1.09	6.94	11	1.2	
15	335.7	80.1	155.0	3.0	1.08	1.12	1.07	1.06	1.01	1.01	6.98	11	1.21	
16	339.6	80.1	156.2	0.0	0.98	1.03	1.03	1.07	0.94	0.96	6.97	11	1.04	
17	387.3	70.9	153.6	11.9	0.94	0.95	1.06	1.20	1.17	1.18	6.92	11.4	1.18	
18	336.7	67.7	154.0	3.1	1.21	1.18	1.29	1.30	1.22	1.20	6.95	11.1	1.27	
19	331.9	65.2	154.4	2.6	1.21	1.20	1.22	1.21	1.18	1.16	7.02	10.9	1.34	
20	330.1	62.9	154.8	2.3	1.16	1.15	1.20	1.21	1.16	1.11	7.02	11	0.98	
21	300.3	59.5	154.8	3.4	1.15	1.15	1.21	1.26	1.21	1.23	6.95	11.1	1.13	
22	340.0	56.1	154.8	3.4	1.20	1.23	1.21	1.25	1.19	1.14	6.99	10.8	1.2	
23	328.5	51.9	154.4	4.6	1.15	1.12	1.24	1.23	1.23	1.17	6.94	11.1	1.24	
24	308.1	50.1	155.2	1.8	1.17	1.19	1.23	1.25	1.22	1.22	6.96	11.1	1.02	
25	323.3	48.0	155.6	2.2	1.20	1.23	1.25	1.27	1.23	1.21	6.97	11.3	1.14	
26	315.5	45.9	156.0	2.0	1.18	1.22	1.22	1.24	1.19	1.16	6.98	11.3	1.05	
27	322.1	38.5	154.0	9.4	1.15	1.19	1.20	1.22	1.21	1.19	6.9	11.5	1.2	
28	325.6	35.1	154.2	3.4	1.17	1.19	1.22	1.23	1.20	1.17	6.95	11.4	1.14	
29	321.7	34.1	155.4	1.0	1.18	1.16	1.25	1.25	1.17	1.17	6.95	11.1	1.16	
30	293.3	33.5	156.2	0.6	1.16	1.15	1.22	1.20	1.18	1.17	6.99	11.3	1.23	
31	293.7	30.6	156.2	2.9	1.15	1.16	1.24	1.21	1.19	1.16	6.96	11.5	1.14	
Total	10,107			98.36							215.98	344.7	37.23	
AVG.	326			3.278666667							6.9671	11.1194	1.20097	
MAX.	387			11.85							7.02	11.5	1.52	
MIN.	290			0							6.9	10.5	0.98	

Reported by: Alan Dubois Jr Title: Operator in Charge NYS DOH Operator Number: NY0041732
 Signature:  Date: 4/1/2026 Operator Grade Lev: IIA, IIB, C, D

South Glens Falls Sewer Totals 2026

Sunday, March 1, 2026	4000	300	X 1000 Gallons	HR
Monday, March 2, 2026	4250	250	X 1000 Gallons	HR
Tuesday, March 3, 2026	4500	250	X 1000 Gallons	HR
Wednesday, March 4, 2026	4760	260	X 1000 Gallons	HR
Thursday, March 5, 2026	4860	100	X 1000 Gallons	AD
Friday, March 6, 2026	4860		X 1000 Gallons	AD
Saturday, March 7, 2026	4880	20	X 1000 Gallons	AD
Sunday, March 8, 2026	4895	15	X 1000 Gallons	HR
Monday, March 9, 2026	5230	335	X 1000 Gallons	JR
Tuesday, March 10, 2026	5660	390	X 1000 Gallons	JR
Wednesday, March 11, 2026	6120	460	X 1000 Gallons	JR
Thursday, March 12, 2026	6590	470	X 1000 Gallons	JR
Friday, March 13, 2026	7060	470	X 1000 Gallons	JR
Saturday, March 14, 2026	7400	340	X 1000 Gallons	JR
Sunday, March 15, 2026	7800	400	X 1000 Gallons	JR
Monday, March 16, 2026	8250	450	X 1000 Gallons	JR
Tuesday, March 17, 2026	8600	350	X 1000 Gallons	JR
Wednesday, March 18, 2026	9077	477	X 1000 Gallons	XD
Thursday, March 19, 2026	9470	407	X 1000 Gallons	JR
Friday, March 20, 2026	9870	400	X 1000 Gallons	JR
Saturday, March 21, 2026	10200	350	X 1000 Gallons	JR
Sunday, March 22, 2026	10500	300	X 1000 Gallons	JR
Monday, March 23, 2026	366	366	X 1000 Gallons	JR
Tuesday, March 24, 2026	680	322	X 1000 Gallons	JR
Wednesday, March 25, 2026	1050	370	X 1000 Gallons	JR
Thursday, March 26, 2026	1400	350	X 1000 Gallons	JR
Friday, March 27, 2026	1800	400	X 1000 Gallons	JR
Saturday, March 28, 2026	2120	320	X 1000 Gallons	JR
Sunday, March 29, 2026	2460	340	X 1000 Gallons	JR
Monday, March 30, 2026	3730	270	X 1000 Gallons	JR
Tuesday, March 31, 2026	3170	340	X 1000 Gallons	JR
	TOTAL:	9872	X 1000 Gallons	
	TOTAL:	9,872,000		
	AVERAGE:	329,000		
	MIN:	15,000		
	MAX:	477,000		

DATE:	TOTAL GALLONS	CLEAR WELL GALLONS	PUMPED GALLONS
Sunday, March 1, 2026	745937	278176	299112
Monday, March 2, 2026	754848	316259	335584
Tuesday, March 3, 2026	766069	304127	327668
Wednesday, March 4, 2026	778574	314994	337987
Thursday, March 5, 2026	769683	292976	320871
Friday, March 6, 2026	771872	285479	297932
Saturday, March 7, 2026	788058	308779	330626
Sunday, March 8, 2026	772829	324721	348789
Monday, March 9, 2026	762415	212461	289570
Tuesday, March 10, 2026	797982	338531	359784
Wednesday, March 11, 2026	777765	313158	332837
Thursday, March 12, 2026	788983	330724	350809
Friday, March 13, 2026	788972	309724	330529
Saturday, March 14, 2026	762839	283932	310157
Sunday, March 15, 2026	769635	322711	335664
Monday, March 16, 2026	773915	322711	335664
Tuesday, March 17, 2026	796822	363971	387267
Wednesday, March 18, 2026	767164	315290	336736
Thursday, March 19, 2026	771207	310514	331869
Friday, March 20, 2026	772915	309522	330073
Saturday, March 21, 2026	776082	280846	300336
Sunday, March 22, 2026	777145	318721	340023
Monday, March 23, 2026	760683	309010	328484
Tuesday, March 24, 2026	762308	289760	308112
Wednesday, March 25, 2026	772767	304115	323324
Thursday, March 26, 2026	763302	296983	315534
Friday, March 27, 2026	761214	304533	322131
Saturday, March 28, 2026	745906	306060	321639
Sunday, March 29, 2026	747194	302361	321702
Monday, March 30, 2026	729072	269105	293289
Tuesday, March 31, 2026	755311	285146	293675
TOTALS	23829468	9425400	10098777



Department of Public Safety

Division of Police

5 West Marion Avenue
South Glens Falls, NY 12803
Phone: (518) 792-6336 (518) 792-4173
Fax: (518) 792-6481
David J. Gifford, Chief of Police

APR 14 2026 4:31:59

MONTHLY REPORT FOR MARCH 2026

Calls / Services Total	380		
Investigations	0		
Alarms	4		
Funeral Escorts	2		
Personal Injury Accidents	0		
Property Damage Accidents	7		
Open Doors & Windows	1		
House/Business Checks	9		
Assist Other Agencies (Police, Fire, or EMS)	6		
Uniform Traffic Tickets	30		
Parking Tickets	3		
D.W.I. Arrests	1		
Penal Law Arrests		Violations	0
		Misdemeanors	6
		Felonies	3
		Warrant	0
Traffic Details	13		
Larcenies Reported	4		
Criminal Mischief Reported	1		
Burglaries Reported	0		
Mileage 7G275	1565		
Mileage 7G276 NEW	951		
Mileage 7G276 OLD	<u>0</u>		
Total	2516		

Respectfully submitted,

David J. Gifford
Chief of Police

cc: Mayor & Trustees

PITTSBURG TANK & TOWER GROUP



MAINTENANCE DIVISION Since 1919
"100 years and still climbing"

1 Watertank Place
PO Box 1849
Henderson, KY 42419
P: 270-826-9000
F: 270-767-6912
www.pttg.com

Tuesday, March 24, 2026

Alan Dubois
Superintendent of Public Works
Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803
518-792-4033
publicworks@villageofsgfny.gov

Alan,

Since 1919, Pittsburg Tank & Tower Group Maintenance Division has been providing tank services to our customers in over 60 countries, proudly making us a Global Company. Our wealth of experience encompasses all aspects of tank maintenance services, from paint and repair to dismantle and inspections. Our expertise expands beyond maintenance to tank design, fabrication, erection and professional engineering services for new tanks and modifications to existing tanks, including raising, lowering and moving services.

Having been ranked in the Top 600 Specialty Contractors and among the top 15 steel erectors according to Engineering News Record, it was natural to expand our offerings into the Custom Engineering and Manufacturing Industry. Our sister company, Allstate Tower Inc., manufactures structural steel components for towers and agricultural material handling, including complete turn-key systems and installation services.

At Pittsburg Tank & Tower Group, it's not only about the products we produce, but the people as well. Being a family-operated company with a commitment to the Safety and Health of our family of employees, we have worked with the Commonwealth of Kentucky's Labor Cabinet to achieve our SHARP Certification (Safety and Health Achievement Recognition Program), and we are recognized as a Drug Free Workplace in accordance with the standards set forth by the regulation; [803 KAR 25:280 Certification of Drug-Free Workplace](#).

We are proud to provide you with this proposal and look forward to working with you should you decide to accept it. To accept the proposal, simply sign and date one (1) copy and return it to our Henderson, KY office either by mail, fax or email.

Please feel free to contact us should you have any questions or concerns, or simply want to discuss the proposal further.

Respectfully,

Pittsburg Tank & Tower Group
Maintenance Division

Lawna Hergenrider
Account Executive
270-215-4503 Ext: 4629
270-228-0614 Fax
lhergenrider@pttg.com

Paint • Repair • Dismantle • Inspect • Reinsulate • Tanks Raised, Lowered, and Moved
New and Used Tanks



1 Watertank Place
PO Box 1849
Henderson, KY 42419
P: 270-826-9000
F: 270-767-6912
www.pttg.com

Tuesday, March 24, 2026

TO : Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803
FAX : 518-793-1455
EMAIL : publicworks@villageofsgfny.gov

ATTN : Alan Dubois
Superintendent of Public Works

PHONE : 518-792-4033

RE: Maintenance on tank A located at 46 Saratoga Ave., Glens Falls, NY12803.

In accordance with price, terms and conditions quoted below, we propose to furnish all labor, material, equipment and insurance necessary to complete the following: **one (1) 1,000,000-gallon watersphere tank (165'HT)**.

**SCOPE OF WORK
BASED ON PREVAILING WAGES**

\$67,990.00 Pressure wash, biodegradable solution, the exterior and structural components of the tank. This will clean the surface but may not remove all set-in stains

Depending on the number of items accepted, prices may vary. Please refer to applicable codes.

- Warning: Do not attach any additional loading to your tank/tower unless structural integrity is known to be sufficient. For analysis call PTTM.
- Our welders are certified in accordance with ASME section IX code.
- In the event the tank must be drained, it should be drained by the owner, prior to our arrival (refer to Item #2 on our Terms & Conditions page).
- Debris generated from repairs and/or painting will be placed in containers provided by the owner and to be disposed of by the owner.
- This schedule is subject to availability of materials and petroleum consumables.

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Tuesday, March 24, 2026

Terms & Conditions

- 1) Prior to start of work, Owner will be furnished a certificate of insurance covering Workman’s Compensation, Occupational Disease, Employer’s Liability, and General Liability.
- 2) If tank is to be drained prior to our arrival, it shall be drained by owner, if it becomes necessary to drain the tank while on site, it must be drained by the Owner/Customer.
- 3) If needed a pressure release valve will be furnished during the cleaning and painting operation. Owner required to notify PTTM prior to mobilization if required.
- 4) In the event interior and/or exterior complete tank repainting is not included in this scope of work, all new tank appurtenances furnished and installed by PTTM as part of this scope of work shall be field primed and finish coated to match existing coating system(s), unless specifically excluded from our scope of work. Color to match as close as possible.
- 5) No paint shall be applied during wet, damp, or inclement weather.
- 6) All paint will be delivered to the job site in original containers with contents identified by the manufacturer.
- 7) If necessary, customer will be required to clear/move vehicles and equipment a safe distance from the job site to prevent damage and place physical barricades around the perimeter to restrict access.
- 8) Work to be performed using our standard wage scale with Open Shop personnel, by mechanics skilled in their trade.
- 9) All workmanship is guaranteed for twelve (12) months after completion.
- 10) Owner is to provide dumpster(s) for trash, paint consumables, blast media, and all other waste produced during course of job, including disposal of said waste.
- 11) Handling, removal, and/or disposal of hazardous or contaminated material (e.g., asbestos, lead, chemicals, heavy metals, etc.) requiring special handling or transportation to a specific disposal site are not included in the submitted quotation for work. Unless specifically included in our scope of work.
- 12) This quote does not provide for the shrouding or containment of blast media and paint.
- 13) Owner understands and agrees any Federal, State, and Municipal taxes imposed on Contractor with respect to the outlined work are additional expenses not included in the contract and further assumes the obligation of paying said additional costs incurred by Contractor. PTTM does not include costs for any permits, local licenses, fees, etc. in this proposal.
- 14) OWNER / CONTRACTOR agree that the exclusive venue for any litigation arising out of or relating to this Agreement shall be in the Circuit Court of Henderson County, Kentucky and that this Agreement and any litigation arising thereunder shall be governed, construed and interpreted according to Kentucky law.
- 15) In the event OWNER initiates any litigation against PTTM in contravention of this venue provision, OWNER shall pay PTTM's attorney's fees and costs incurred in obtaining a dismissal and transfer of the litigation to the proper venue in the Circuit Court of Henderson County, Kentucky.
- 16) OWNER and PTTM hereby waive any right they may otherwise have to venue in a federal court including, but not limited to, any right arising under federal question or diversity jurisdiction.

TERMS

50% with Order; Balance upon Completion OR Mutually Agreed Payment Terms
MasterCard, Visa and American Express are accepted, with prior authorization
Payments made by credit card will be subject to a processing fee of 3%.
Interest will be applied to payments not received in accordance to payment terms.

The parties approving this contract certify that they are fully authorized to do so, and that all legal requirements have been complied with. You are hereby authorized to furnish all labor, material, equipment and insurance required to complete the work mentioned in the above proposal, for which the undersigned agrees to pay the amount mentioned in said proposal. OWNER / CONTRACTOR agree that the exclusive venue for any litigation arising out of or relating to this Agreement shall be in the Circuit Court of Henderson County, Kentucky and that this Agreement and any litigation arising thereunder shall be governed, construed and interpreted according to Kentucky law. In the event OWNER initiates any litigation against PTTM in contravention of this venue provision, OWNER shall pay PTTM's attorney's fees and costs incurred in obtaining a dismissal and transfer of the litigation to the proper venue in the Circuit Court of Henderson County, Kentucky. OWNER and PTTM hereby waive any right they may otherwise have to venue in a federal court including, but not limited to, any right arising under federal question or diversity jurisdiction.

ALL QUOTATIONS SUBJECT TO ACCEPTANCE WITHIN 60 DAYS

Accepted : _____, 2026

Company : Village of South Glens Falls

By : _____

Title : _____

Respectfully Submitted by:

**Pittsburg Tank & Tower Group
Maintenance Division**

By : _____

Jordan Pyles, Executive Director of Sales

jpyles@pttg.com

270-869-9400 Ext: 4601

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**PITTSBURG
TANK & TOWER
GROUP** 
MAINTENANCE DIVISION Since 1919
"100 years and still climbing"

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Tuesday, March 24, 2026

Alan Dubois
Superintendent of Public Works
Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803
518-792-4033
publicworks@villageofsgfny.gov

Alan,

Since 1919, Pittsburg Tank & Tower Group Maintenance Division has been providing tank services to our customers in over 60 countries, proudly making us a Global Company. Our wealth of experience encompasses all aspects of tank maintenance services, from paint and repair to dismantle and inspections. Our expertise expands beyond maintenance to tank design, fabrication, erection and professional engineering services for new tanks and modifications to existing tanks, including raising, lowering and moving services.

Having been ranked in the Top 600 Specialty Contractors and among the top 15 steel erectors according to Engineering News Record, it was natural to expand our offerings into the Custom Engineering and Manufacturing Industry. Our sister company, Allstate Tower Inc., manufactures structural steel components for towers and agricultural material handling, including complete turn-key systems and installation services.

At Pittsburg Tank & Tower Group, it's not only about the products we produce, but the people as well. Being a family-operated company with a commitment to the Safety and Health of our family of employees, we have worked with the Commonwealth of Kentucky's Labor Cabinet to achieve our SHARP Certification (Safety and Health Achievement Recognition Program), and we are recognized as a Drug Free Workplace in accordance with the standards set forth by the regulation; [803 KAR 25:280 Certification of Drug-Free Workplace](#).

We are proud to provide you with this proposal and look forward to working with you should you decide to accept it. To accept the proposal, simply sign and date one (1) copy and return it to our Henderson, KY office either by mail, fax or email.

Please feel free to contact us should you have any questions or concerns, or simply want to discuss the proposal further.

Respectfully,

**Pittsburg Tank & Tower Group
Maintenance Division**

Lawna Hergenrider
Account Executive
270-215-4503 Ext: 4629
270-228-0614 Fax
lhergenrider@pttg.com

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Alan Dubois
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Village of South Glens Falls
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In accordance with the price, terms and conditions listed herein, we propose to furnish all labor, materials, equipment and insurance necessary to perform the work quoted. Please initial in the column next to your service selection.

Tank Type	Tank Address	Cap. Gal	Ht.	Const. Type	Service	Insp. Only	Initial
Watersphere Tank A	46 Saratoga Ave., Glens Falls, NY12803	1,000,000	165'	Welded	ROV Inspection	\$1,750.00	

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Perform Interior Inspection

- Please note, our Remote Operated Vehicle (ROV) unit requires, at minimum, a 16" diameter manway/opening.
- The interior in-service inspection will be performed using our ROV Inspection Robot and the exterior will be inspected by our personnel trained in OSHA regulations utilizing fall protection equipment. **Tank is to remain full during internal inspection.**
- This inspection will check for deficiencies and meet tank inspection requirements of OSHA, EPA, AWWA and NFPA. All structural, sanitary, safety, security and coating conditions will be reviewed. Items examined will include ladders, shell, roof, vent, manways, welds, seams, foundation, anchors, safety systems, hatch, and external overflow. **Any emergency items will be brought to Owner's attention by our Inspector personnel.**
- Owner will receive a detailed written report of findings with photographs, video of inspection, corrective recommendations and cost estimates.
- The following tests shall be performed during the inspection: Lead check – Interior & Exterior (Only applicable to tanks erected prior to 1990), Mil thickness test (coating thickness) – Exterior only, Cross hatch test (paint adhesion) – Exterior only, Ultra-sonic test of tank shell – Exterior only. ***If the tank is insulated, these tests are limited to exposed tank accessories only. Ultra-sonic thickness testing or mil readings of the shell or roof would require sections of the insulation to be removed to allow for proper testing. On spray foam insulated tanks, we will cut out various sections of foam to allow for the readings to be taken and the areas will then be repaired with aerosol foam cans. Panel insulated tanks will be repaired by installing inspection ports that will allow for continued use on future inspections. This would be done at an additional cost per port.**

Please Note: In the event it becomes necessary to drain the tank once we are on site, draining shall be performed by Owner.

Minimum Codes for Inspections NFPA 25-2014 AWWA M-42 2013

- NFPA 25-2014; 9.2.6.1.1 States, "The interior of steel tanks without corrosion protection shall be inspected every 3 years."
- NFPA 25-2014; 9.2.6.1.2 States, "The interior of all other types of tanks shall be inspected every 5 years."
- NFPA 25-2014; 9.4.5 States, "Silt shall first be removed during interior inspections or more frequently, as needed, to avoid accumulation to the level of the tank outlet."
- AWWA M-42-2013 Periodic Inspection States, "The tank should be inspected at least once every 3 to 5 years or as required by state regulatory agencies. A drained "dry" evaluation or an underwater evaluation performed by robotic inspection are popular methods."
- AWWA M-42 2013 Tank Washouts states, "Tanks should be washed out and inspected at least once every 3 years, and where water supplies have sediment problems, annual washouts are recommended."

DISINFECTION PROCEDURE FOR "ROV INSPECTION UNIT"

1. Once our crew arrives on site, a chlorine solution made of ¾ water and ¼ chlorine bleach is mixed in a plastic spray bottle.
2. The ROV unit is removed from the case and placed on plastic. An inspection crew member, wearing plastic latex gloves, then sprays thoroughly the plastic and all exterior portions of the ROV unit using the chlorine solution.
3. A plastic bag is then also thoroughly sprayed on the outside and inside with the same chlorine solution. The ROV unit is then immediately placed into the plastic bag and the bag is tied secure.
4. The unit remains in the bag until the crew completes the external portion of the tank inspection.
5. When time for the internal inspection, the unit is carried to the top of the tank, removed from the plastic bag and placed in the water.

For more information about our inspections, please go to [Tank Inspection Information](#).

Definitions

ROV: Remote Operated Vehicle

NA: Used in the cleanout column and indicates tank construction type prevents an ROV Cleanout from being performed.

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By : _____

Jordan Pyles, Executive Director of Sales

jpyles@pttg.com

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