



46 Saratoga Avenue
South Glens Falls, New York 12803-1210
Telephone (518) 793-1455 Fax (518) 793-3063

Public Meeting 7:00 PM
February 4, 2026
MAYOR JOSEPH ORLOW PRESIDING
Agenda

Public Forum

1. Fire Department Presentation

2. Grant Projects Update

- a. Fair Housing Resolution
- b. ADA Compliance Resolution

3. Transfers

a.		A.1430.403	\$2,159.75	CSEA Attorney
		A 1430.404	\$344.83	PBA Attorney

4. Motion to Approve the Bills and Payroll as Audited

- a. General - \$54,216.01
- b. Water - \$7,425.09
- c. Sewer - \$7,028.51
- d. Payroll -
 - i. 01/21/26 - \$24,733.50
 - ii. 01/28/26 - \$31,990.02

5. Motion to approve the January 2026 Animal Control, DPW, PD, and Bldg & Codes Reports

6. Motion to approve minutes for 01/21/26

7. Rescind motion 121725-16 to establish a PBA Negotiating Committee

8. Resolution to become a Climate Smart Community

9. Old Business

- a. Spring Planting Quotes
- b. Motion to approve new RISE contracts

10. New Business

- a. Code Books Update: A 7989.400 - \$1,245.00

11. Trustee Reports

12. Mayor's Report

13. Executive Session: PBA Negotiations, CSEA Grievance

Village of South Glens Falls

Fair Housing RESOLUTION

LET IT BE KNOWN TO ALL PERSONS of the Village of South Glens Falls that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex, national origin, religion, familial status(families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act); the Age Discrimination Act of 1975 adds prohibition of discrimination based on age to programs and activities receiving federal financial assistance; the New Hampshire Law Against Discrimination (RSA 354-A), in addition to the Federal Fair Housing Act protected classes adds prohibition of discrimination based on age, sexual orientation, gender identity, or marital status; and, the U.S. Department of Housing and Urban Development issued a notice interpreting federal statutes that requires accommodations for persons that use service or support animals because of a disability. It is the policy of the Village of South Glens Falls to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex, national origin, religion, familial status, disability, age, sexual orientation, gender identity, marital status, and use of service or support animals.

THEREFORE, the Village of South Glens Falls does hereby pass the following resolution.

BE IT RESOLVED, that within available resources the Village of South Glens Falls will assist all persons who feel they have been discriminated against because of race, color, sex, national origin, religion, familial status, disability, age, sexual orientation, gender identity, marital status, and use of service or support animals to seek equity under federal and state laws by filing a complaint with the New Hampshire Human Rights Commission and the U.S. Department of Housing and Urban Development, Boston Regional Office, whichever is chosen by the person filing the complaint.

BE IT FURTHER RESOLVED that the Village of South Glens Falls shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the New Hampshire Law Against Discrimination, and any local laws or ordinances.

FURTHER ACTION will be included at a minimum, but not to be limited to:

- (1) Conduct at least one fair housing activity in support of the Community Development Grant project to better inform citizens of their rights under the Fair Housing Law and the New Hampshire Law Against Discrimination;
- (2) Display Fair Housing posters at conspicuous and appropriate locations;

(3) Develop and implement affirmative marketing plans for any assisted housing project that makes available five or more units of housing; and

(4) Use the fair housing logo on all materials dealing with its housing programs such as but not limited to:

- a. Public advertisements for vacancy or discussing the program
- b. Applications for assistance
- c. Contracts supporting federal programs
- d. Municipal letters dealing with the federal programs

Persons with a disability that require reasonable accommodations to be able to access any notification, please contact the business office, either in person or by phone.

Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803
(518) 793-1455

Persons with Limited English Proficiency who require a document translation of any notification, please contact the business office, either in person or by phone.

Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803
(518) 793-1455

Duly adopted at the regular meeting of Village of South Glens Falls on February 4, 2026.

Joe Orlow, Mayor

Attest:

Samantha Berg, Village Clerk Treasurer

Village of South Glens Falls

RESOLUTION

A RESOLUTION OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF SOUTH GLENS FALLS NEW YORK DESIGNATING AN AMERICANS WITH DISABILITIES ACT COORDINATOR AND ADOPTING AN AMERICAN WITH DISABILITIES ACT GRIEVANCE PROCEDURE

WHEREAS, the Americans with Disabilities Act “ADA” – Public Law 101-336 was enacted on July 26, 1990, and

WHEREAS, the Americans with Disabilities Act, Section 202, states, in part, that “no qualified individual with a disability shall, by reason of disability, be excluded from participation in or be denied benefits of the services, program, or activities of a public entity, or be subject to discrimination by any such entity”, and

WHEREAS, Section 504 of the Rehabilitation Act states, in part, that “no otherwise qualified handicapped individual...shall solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance”, and

WHEREAS, the law stipulates that certain public jurisdictions will establish a complaint procedure to resolve grievances in a prompt and equitable manner and strongly encourage the use of dispute resolution mechanisms other than the federal court system: and

WHEREAS, the guiding principles for the establishment of the Village of South Glens Falls grievance procedure are:

- 1) To promote cooperation between a complainant and the Village, rather than fostering an adversarial environment
- 2) To take full advantages of existing expertise and resources available in the Village of South Glens Falls, the grievance procedure will incorporate the capacity for both sides to be able to confer with people with expertise.
- 3) To ensure that the procedure in no way disadvantages people with disabilities from their rights and opportunities under Federal law and State law to help ensure that people with disabilities will go through the grievance procedure process rather than filing a lawsuit against the Village.

WHEREAS, the Village Board of Trustees of the Village of South Glens Falls encourage citizens to view this grievance procedure as an opportunity to open dialogue between a person with a disability and the Village; and,

WHEREAS, the Village appoints an ADA coordinator and grievance procedure in this resolution, and

NOW, THEREFORE BE IT RESOLVED, by the Village Board of Trustees of the Village of South Glens Falls, that the Village does hereby establish the following as its Americans with Disabilities Act Grievance Procedure:

Section 1. ADA Coordinator

Village of South Glens Falls designates that the Village Mayor shall act as the Village's ADA/504 Coordinator who will coordinate the efforts of the Village to comply with ADA and/or Section 504.

Concerns, comments and/or complaints should be sent to:

Village Mayor
Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803
Phone: (518) 793-1455

Section 2. Complaint Procedure

This procedure may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities and programs of Village of South Glens Falls.

Step 1- The Written Complaint

A complaint should be made in writing, containing the name and address, phone number and e-mail (if available) of the person filing it, and the location, date and a description of the problem or the action alleged to be prohibited by the ADA and/or Section 504 (45 CFR Part 84). Alternative means of filing complaints will be made available for persons with disabilities upon request.

A complaint should be filed as soon as possible in the office of the ADA Coordinator, but no later than 15 working days after the person filing the complaint becomes aware of the problem or action alleged to be prohibited by either or both regulations. The ADA Coordinator shall confirm the date of receipt of the complaint to the complainant in writing or via an alternative means if requested.

Step 2 - Meeting with Complainant and Investigation by the ADA Coordinator

Within 15 working days of the receipt of a written complaint, the ADA Coordinator, or their designee, will meet with the complainant to discuss the complaint and shall conduct such investigation of a complaint as may be appropriate to determine its validity. These rules provide for informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to the complaint.

Step 3 - Written Decision

The ADA Coordinator, or that person's designee, shall issue a written decision determining the validity of the complaint and/or the position of the Village no later than 15 working days after Step 2 meeting. Alternative means of providing a written decision will be made available for persons with disabilities upon request.

The resolution of any specific grievance will require consideration of varying circumstances, such as the specific nature of the disability; the nature of the access to services, programs, or facilities at issue and the essential eligibility requirements for participation; the health and safety of others; and the degree to which accommodation would constitute a fundamental alteration to the program, service, or facility, or cause an undue hardship to the Village. Accordingly, the resolution by the Village of any one's grievance does not constitute a precedent upon which the City is bound or upon which other complaining parties may rely.

Step 4 - Appeal

If the response by the ADA Coordinator does not resolve the issue to the satisfaction of the complainant, the complainant may appeal to the Village Mayor. The Village Mayor shall confirm in writing to the complainant the date of receipt of the appeal or confirm via an alternative means if requested. The appeal shall be in writing and received by the Village Mayor within fifteen (15) working days from the date of the written response. Alternative means of filing an appeal will be made available for persons with disabilities upon request. After receiving the appeal, the Village Mayor will review it and respond in writing or a format accessible to the complainant as a final resolution of the complaint within fifteen (15) working days. The appeal to the Village Mayor shall be the final administrative appeal process provided by the Village.

BE IT FURTHER RESOLVED that the ADA Coordinator shall maintain the files and records of the Village of South Glens Falls relating to complaints filed hereunder. The ADA Coordinator may assist persons with the preparation and filing of the complaints and participate in the investigation of complaints, and advise the Village Mayor, or his/her designee, concerning their resolution.

BE IT FURTHER RESOLVED that these rules shall be liberally construed to protect the substantial rights of interested persons, to meet appropriate due process standards, and to assure the Village's compliance with the ADA and Section 504 as stated above.

ADOPTED by the Village Board of Trustees of the Village of South Glens Falls at a regular meeting thereof, held this 4th day of February 2026.

Joe Orlow, Mayor

Attest:

Samantha Berg, Village Clerk Treasurer

Village of South Glens Falls

AP Warrant

I certify that I have reviewed the warrant attached and you are hereby directed to pay each of the claimants in the amount shown.

WARRANT DATE: FEBRUARY 4, 2026

GRAND TOTAL: \$ 68,669.61

FUND	A
PO Number	PO Amount
26000753	99.00
26000754	60.00
26000755	18.40
26000757	387.50
26000758	180.00
26000759	461.91
26000760	34.32
26000761	3,000.00
26000762	43.31
26000763	8,219.97
26000764	3,750.06
26000765	26,992.76
26000766	658.12
26000769	750.00
26000770	180.34
26000771	1,749.00
26000772	2,888.50
26000773	366.85
26000774	100.00
26000775	71.05
26000777	64.95
26000778	23.81
26000779	44.78
26000781	140.95
26000782	127.71
26000783	140.00
26000785	60.60
26000786	2,432.62
26000787	92.50
26000790	912.00
26000792	165.00
Total	54,216.01

FUND	FX
PO Number	PO Amount
26000516	1,158.75
26000517	2,429.20
26000756	287.12
26000764	340.91
26000765	2,453.89
26000768	64.88
26000773	33.35
26000776	250.00
26000784	136.99
26000793	270.00
Grand Total	7,425.09

FUND	G
PO Number	PO Amount
26000764	170.46
26000765	1,226.94
26000767	112.05
26000773	16.68
26000780	313.60
26000788	159.12
26000789	4,652.86
26000791	376.80
Grand Total	7,028.51

BOARD OF TRUSTEES	
Joseph Orlow, Mayor	
Timothy M. Carota, Trustee	
Claude Middleton, Trustee	
Keith Comstock, Trustee	
Zachary Baxter, Trustee	

**SOUTH GLENS FALLS VILLAGE ANIMAL CONTROL
JANUARY REPORT UNIT 20**

Several calls on foxes. One red fox on the upper Betar Trail (looked like it had the mange), went off toward East Road! Two calls on injured deer (one on Gansevoort Rd. and one on RT. 9) referred to ENCON. 7 calls on felines. 1 call on a bat in residence and 4 calls on canines. Only one calls on a red squirrel and 3 on skunks. Referred three people to the Saratoga Animal Shelter.

And several calls for information

E.G. Robbins, ACO

January 31st, 2026



DEPARTMENT OF PUBLIC WORKS
46 Saratoga Avenue

South Glens Falls, New York 12803-1210
Telephone (518) 792-4033
Fax (518) 792-0299

BOARD MEETING

February 4th, 2026

WATER/WASTE WATER TOTALS:

WATER: 9,763,000	WASTEWATER: 9,200,000
Avg. day: 315,000	Avg. day: 297,000
Max. day: 546,000	Max. day: 362,000
Min. day: 263,000	Min. day: 200,000
Town Water: 0	

- 1) **Emergency Water Shut Offs:** 1/14 6 Fairview St
- 2) **Emergency Sewer Calls:** 1/2, 8 Hamilton, 1/9 173 Main st, 1/15 9 Dorrer Ave
- 3) 1/5 Christmas Decorations taken down
- 4) 1/9, 1/15, 1/16 Cold patch potholes
- 5) 1/14 Dig up and replace sewer lateral 8 Hamilton
- 6) 1/19 Boarding up 12 Prospect St for Saratoga County Sheriffs Office
- 7) Vehicle and building maintenance ongoing
- 8) Firehouse repairs, toilets, urinal and door handle
- 9) Working on speed sign bases
- 10) Snow and Ice Management ongoing
- 11)

Alan Dubois

Alan Dubois
Public Works Superintendent

Water System Operation Report

FILED 2026-01-26

Public Water System Name	Reporting Month/Year	Date Report Submitted	Source Water Type(s)
Village of South Glens Falls	January-26	2/2/2026	
Public Water Supply ID#	County	Town, Village, or City	
4500170	Saratoga	Village of South Glens Falls	
Treatment Plant(s) Identificatio	#1	Beach Road WTP	

Date	Treated water volume (1,000 gallons/day)	Gas Cl ₂		Chlorination								PH	Water Temp. °C	Phosphat e PPM
		Cylinder weight remaining (lbs.)	Chlorine used per day (lbs.)	Free Chlorine Residual at Entry Point (mg/l)										
				0000	0400	0800	1200	1600	2000	Max.				
1	272.1	24.5	147.6	1.06	0.98	1.13	1.15	1.08	1.05	1.15	6.97	10.8	1.11	
2	325.5	21.7	148.0	2.8	1.03	1.08	1.15	1.12	1.08	1.06	1.15	6.99	10.6	1.05
3	325.8	19.9	149.4	1.8	1.05	1.11	1.10	1.11	1.07	1.06	1.11	7	10.5	1.07
4	272.0	16.5	149.0	3.8	1.07	1.06	1.17	1.16	1.10	1.05	1.17	6.98	10.8	1.2
5	316.2	13.7	149.4	2.8	1.01	1.08	1.15	1.13	1.08	1.07	1.15	7.01	10.7	1.56
6	317.9	12.3	150.4	1.4	1.06	1.10	1.13	1.15	1.08	1.07	1.15	7.02	10.6	1.08
7	316.8	9.7	150.6	2.6	1.05	1.08	1.11	1.11	1.07	1.04	1.11	6.98	10.8	
8	293.0	8.5	148.4	3.5	1.04	1.03	1.14	1.10	1.07	1.03	1.14	6.96	11.1	1.28
9	299.6	10.1	146.4	2.0	1.01	1.05	1.12	1.15	1.09	1.07	1.15	7.03	11	1.09
10	321.3	151.1	142.6	3.8	1.06	1.11	1.10	1.15	1.11	1.08	1.15	6.98	11.1	1.1
11	315.8	149.9	139.6	4.3	1.08	1.06	1.17	1.17	1.05	1.05	1.17	6.98	11.2	1.17
12	278.2	150.7	136.8	2.8	1.05	1.06	1.12	1.16	1.13	1.11	1.16	6.97	11.1	1.1
13	314.3	151.9	134.2	2.6	1.10	1.12	1.15	1.16	1.13	1.11	1.16	6.98	11	1.03
14	262.9	151.7	131.6	2.8	1.08	1.07	1.16	1.11	1.10	1.06	1.16	6.98	11.1	1.12
15	324.6	148.0	127.2	8.2	1.05	1.08	1.10	1.13	1.09	1.08	1.13	6.97	11.2	1.25
16	312.8	151.5	124.4	2.8	1.05	1.01	1.13	1.12	1.11	1.10	1.13	6.93	11	1.28
17	272.7	153.5	122.4	2.0	1.10	1.09	1.21	1.19	1.12	1.09	1.21	6.98	10.8	1.17
18	317.5	153.3	119.0	3.6	1.05	1.10	1.10	1.18	1.08	1.05	1.18	6.96	10.8	1.19
19	313.7	151.5	115.6	5.2	1.07	1.05	1.15	1.16	1.07	1.07	1.16	6.99	10.9	1.24
20	279.2	149.1	110.8	7.2	1.07	1.08	1.16	1.16	1.14	1.11	1.16	6.96	10.8	1.09
21	320.8	153.1	109.4	1.4	1.09	1.15	1.15	1.18	1.15	1.09	1.18	7	10.5	1.1
22	296.6	154.6	107.4	2.0	1.11	1.09	1.18	1.15	1.13	1.08	1.18	7.02	10.5	1.14
23	283.9	151.1	101.8	9.2	1.06	1.07	1.13	1.14	1.11	1.09	1.14	6.98	10.8	1.1
24	440.2	149.6	96.6	6.7	1.07	1.12	1.11	1.15	1.12	1.05	1.15	6.97	10.4	1.09
25	546.0	151.2	93.0	3.6	1.01	1.02	1.03	1.01	0.96	0.95	1.03	7.14	10	1.12
26	300.0	151.3	89.8	3.2	0.98	1.04	1.11	1.20	1.17	1.14	1.20	7.08	10.2	1.14
27	303.3	151.1	86.6	3.5	1.10	1.10	1.15	1.18	1.15	1.13	1.18	7.02	10.5	1.15
28	322.3	151.3	83.6	3.0	1.12	1.09	1.16	1.17	1.15	1.09	1.17	7	10.6	1.08
29	314.4	151.1	80.0	3.8	1.09	1.08	1.17	1.17	1.12	1.12	1.17	6.99	10.5	1.39
30	285.9	151.1	77.4	2.6	1.10	1.09	1.19	1.18	1.15	1.13	1.19	7.01	10.4	1.1
31	297.6	150.7	73.4	4.4	1.09	1.13	1.12	1.21	1.12	1.08	1.21	7.01	10.4	1.19
Total	9,763		109.12									216.84	332.7	34.79
AVG.	315		3.637333333									6.99484	10.7323	1.15967
MAX.	546		9.18									7.14	11.2	1.59
MIN.	263		1.36									6.93	10	1.03

Reported by: Alan Dubois Jr Title: Operator in Charge NYS DOH Operator Number: NY0041732
 Signature: Alan Dubois Date: 02/02/2026 Operator Grade Lev: IIA, IIB, C, D

Date:	Total Gallons:	Clear Well Gallons:	Pumped Gallons:
January 1, 2026	718,511	251,156	272,050
January 2, 2026	722,631	309,294	325,493
January 3, 2026	742,720	305,608	325,847
January 4, 2026	742,839	256,160	272,046
January 5, 2026	764,914	295,219	316,199
January 6, 2026	776,045	247,898	317,858
January 7, 2026	776,921	297,683	316,764
January 8, 2026	764,478	270,145	292,961
January 9, 2026	771,309	289,298	299,574
January 10, 2026	782,668	303,172	321,305
January 11, 2026	789,953	293,051	315,807
January 12, 2026	776,849	268,298	278,236
January 13, 2026	790,174	296,197	314,274
January 14, 2026	773,202	248,273	262,886
January 15, 2026	794,346	306,568	324,623
January 16, 2026	789,028	293,474	321,781
January 17, 2026	774,733	249,737	272,713
January 18, 2026	785,068	305,444	317,382
January 19, 2026	785,494	289,047	313,674
January 20, 2026	772,263	268,078	279,200
January 21, 2026	790,023	300,101	320,845
January 22, 2026	785,788	271,394	296,625
January 23, 2026	778,567	264,504	283,925
January 24, 2026	809,507	416,371	440,248
January 25, 2026	753,786	518,178	545,950
January 26, 2026	774,638	286,965	300,010
January 27, 2026	786,992	281,715	303,317
January 28, 2026	790,392	300,069	322,348
January 29, 2026	789,915	297,759	315,353
January 30, 2026	770,772	257,839	285,880
January 31, 2026	779,222	284,505	297,635
Totals:	24,003,748	9,123,200	9,772,809

South Glens Falls Sewer Totals 2026

FEB 2 2026 12:54

Thursday, January 1, 2026	7600	300	X 1000 Gallons	JR
Friday, January 2, 2026	7900	300	X 1000 Gallons	JR
Saturday, January 3, 2026	8200	300	X 1000 Gallons	JR
Sunday, January 4, 2026	8500	200	X 1000 Gallons	JR
Monday, January 5, 2026	8790	290	X 1000 Gallons	JR
Tuesday, January 6, 2026	9050	260	X 1000 Gallons	JR
Wednesday, January 7, 2026	9350	300	X 1000 Gallons	JR
Thursday, January 8, 2026	9600	250	X 1000 Gallons	JR
Friday, January 9, 2026	9950	350	X 1000 Gallons	JR
Saturday, January 10, 2026	338	338	X 1000 Gallons	JR
Sunday, January 11, 2026	700	362	X 1000 Gallons	JR
Monday, January 12, 2026	1020	320	X 1000 Gallons	JR
Tuesday, January 13, 2026	1340	320	X 1000 Gallons	JR
Wednesday, January 14, 2026	1700	360	X 1000 Gallons	HR
Thursday, January 15, 2026	2000	300	X 1000 Gallons	JR
Friday, January 16, 2026	2360	360	X 1000 Gallons	JR
Saturday, January 17, 2026	2680	320	X 1000 Gallons	JR
Sunday, January 18, 2026	3000	320	X 1000 Gallons	JR
Monday, January 19, 2026	3300	300	X 1000 Gallons	HR
Tuesday, January 20, 2026	3600	300	X 1000 Gallons	HR
Wednesday, January 21, 2026	3900	300	X 1000 Gallons	HR
Thursday, January 22, 2026	4200	300	X 1000 Gallons	JR
Friday, January 23, 2026	4450	250	X 1000 Gallons	JR
Saturday, January 24, 2026	4800	350	X 1000 Gallons	JR
Sunday, January 25, 2026	5000	200	X 1000 Gallons	JR
Monday, January 26, 2026	5300	300	X 1000 Gallons	JR
Tuesday, January 27, 2026	5560	260	X 1000 Gallons	JR
Wednesday, January 28, 2026	5850	290	X 1000 Gallons	HR
Thursday, January 29, 2026	6150	300	X 1000 Gallons	JR
Friday, January 30, 2026	6400	250	X 1000 Gallons	JR
Saturday, January 31, 2026	6650	250	X 1000 Gallons	JR
	TOTAL:	9200	X 1000 Gallons	JR
	TOTAL:	9200		
	AVERAGE:	296.7742		
	MIN:	200		
	MAX:	362		



Department of Public Safety

Division of Police

5 West Marion Avenue

South Glens Falls, NY 12803

Phone: (518) 792-6336 (518) 792-4173

Fax: (518) 792-6481

David J. Gifford, Chief of Police

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POLICE DEPARTMENT
JAN 20 2026 10:06 AM

MONTHLY REPORT FOR JANUARY 2026

Calls / Services Total	265		
Investigations	0		
Alarms	1		
Funeral Escorts	0		
Personal Injury Accidents	1		
Property Damage Accidents	6		
Open Doors & Windows	0		
House/Business Checks	8		
Assist Other Agencies (Police, Fire, or EMS)	13		
Uniform Traffic Tickets	24		
Parking Tickets	26		
D.W.I. Arrests	2 (1-Fel)		
Penal Law Arrests		Violations	3
		Misdemeanors	5
		Felonies	1
		Warrant	1
Traffic Details	9		
Larcenies Reported	2		
Criminal Mischief Reported	0		
Burglaries Reported	0		
Mileage 7G275	1531		
Mileage 7G276 NEW	688		
Mileage 7G276 OLD	<u>0</u>		
Total	2219		

Respectfully submitted,

David J. Gifford
Chief of Police

cc: Mayor & Trustees



BUILDING INSPECTOR AND CODE ENFORCEMENT MONTHLY REPORT

Subject: Monthly Building and Codes Department Activity Report

Date: January 1st-31st, 2026

Municipal Search Letters: (4)

- 9 Haviland Ave
- 12 Haviland Ave
- 85 Hudson Ave
- 6 New St

Citations/Violations:

I continue to work with our residents to clean up yard debris, junked cars, and general property maintenance. I am pleased with the overall residents' cooperation and compliance when made aware of violations. Consistent progress is being made on properties that have received notice of violations. Communication with all residents who have obtained a violation has been positive and constructive.

New Violations Issued

- 12 Newton Street

New Violations Letter Sent

- 39 Jackson Ave / snow removal
- 12 Terrace Ave / trash left out
- 22 Catherine St / trash and junk by the front of the yard

Violations Resolved (2)

- 85 Main Street
- 39 Jackson Ave

- **Violations Outstanding:**

- 48 Harrison Ave - **owner is working with the village attorney and code dept. to clean up the property**
- 29 Spring St - code dept. is working with the owner to clean up the front yard
- 18 Hudson Ave - tall grass, 2nd notice sent, partial collapse of back porch - **owner is working with the village attorney and code dept. to resolve issues with the property**

Resident Questions, Concerns, Follow Ups, Complaints: (0)



FEB 9 2016 9:12:42

BUILDING INSPECTOR AND CODE ENFORCEMENT MONTHLY REPORT

Subject: Monthly Building and Codes Department Activity Report

Date: January 1st-31st, 2026

Status Update

- 18-20 Riverview St Midtown Apartments Building A, with 50 apartment units, has had a fire safety inspection. I am currently working with staff to resolve deficiencies. Building B is scheduled for March Inspection.

Mileage Driven: Total Miles 25

- 25 Miles For January

Certificate of Occupancy: (1)

- 109 Hudson Ave /# 2547 interior Renovation

Certificate of Completion: (0)

-

New Permits: (2)

- 147 Saratoga Ave / Permit #2602 / Temporary sign for SGF High School Marathon Dance
- 43 Hudson Ave / Permit #2601 / Interior renovation

Site Inspections: (3)

- 15 Third St / Rebuild wall and window replacement
- 109 Hudson St / Interior Final
- 18 Riverview Street Building A / Fire Safety

Fire Safety Inspections: (1)

- 18 Riverview Street/ Building A

Site Plan Review: (0)

-

Zoning Compliance: (0)

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY 12803
January 21, 2026
Regular Village Meeting @ 7:00 PM

Regular Village Board Meeting
DEPUTY MAYOR ZACHARY BAXTER PRESIDING
Minutes

Attendance:

Trustee Baxter	Clerk Treasurer Samantha Berg
Trustee Comstock	DPW Superintendent Alan Dubois
Trustee Middleton	Xavier DeRush
Attorney Bill Nikas	Tyler Corlew
Pete Corlew	TJ Wade
Eavesdropping	JM
Nick	Tim Pease

The Deputy Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Forum

- **Pete Corlew, SGF Fire Department Chief:** The new floor at the station looks good, but some areas did not get waxed. That furniture is taking up a truck bay, and he would like to get it all put away. Trustee Middleton reported that the flooring company did not know about the waxing and he would follow up. The Village truck has a coolant leak, and the Chief wanted to know the SOP for fixing it. The Village Procurement SOP states any costs over \$300 need prior Board approval. The Fire Department uses Bulldog to service their other trucks, and suggested the Board also use them for the Village truck. Currently, the Village uses Premier, and it takes the truck out of service for a week and a half. The Board asked, since the Fire Department has a current contract, if they could contact Bulldog and present the information to the Board. Chief Corlew responded that he wasn't going to spend his time when the Board could do it. Trustee Baxter stated the Fire Department had a contract, and the Village did not. Chief Corlew replied that the Village could continue paying 2 DPW employees to deliver the truck to Premier and paying 2 DPW employees a week and a half later to bring the truck back. Chief Corlew then told the Board that he did not want to do any work for the Village truck. Trustee Baxter responded that the Board is trying to partner with the Fire Department on this. Chief Corlew then stated that there was a partnership 2 months ago, but not now. Trustee Baxter replied that, 2 months

ago, the Village and Fire Department were negotiating a contract, and there were only so many things that could be done. Chief Corlew stated that there is now a contract with the Fire Department and the Village, but the Fire Department's contract for the trucks does not include the Village truck. Tim Corlew explained that in the past, if there was an issue with the Village truck, the Village was notified and the Fire Department truck representative would call Bulldog who would come up and give an estimate which would be given to the Board who would need to decide/approve the work. Chief Corlew then corrected Tim Corlew and said, since he's been the Chief, that when the Village truck needed to be fixed, the Fire Department would call Bulldog and get the truck fixed with no estimates or procurement and the bill was sent to the Village for payment. "You don't want to not fix a \$500,000 fire truck". Trustee Middleton replied "it wasn't an issue of fixing, it but just trying to figure it out". Trustee Middleton then said he's tried to make it right with the Fire Department but there has been a lack of communication and he has been accessible, easy to work and at the Village office almost every day. Chief Corlew disagreed and said that he had called Trustee Middleton recently and every question he had was told he had to ask the mayor. Trustee Middleton responded that the Chief "laid me out on the phone" to which Chief Corlew replied he only does that "when he's being provoked". Trustee Middleton stated that he "did nothing to provoke you and I'm not that guy". Chief Corlew responded that "you really are that guy". Trustee Middleton then said he "was done with the conversation". Chief Corlew stated to Trustee Baxter that the Fire Department needed a liaison and preferred Trustee Middleton not be and asked the Board who he needed to contact instead. Trustee Baxter asked Chief Corlew if he knew who the Glens Falls Fire Department uses for their truck service and Chief Corlew did not. Trustee Middleton said the Board needs to appoint someone to take that over and asked Chief Corlew if he still wanted him to contact the flooring company. Chief Corlew responded that "if anyone would do it, it would be great." Trustee Middleton then said he would follow up with the flooring company and contact Chief Corlew as soon as he had any follow up information and "will leave the rest of the Board to discuss the fire truck issue and appointing a liaison to work with you."

1. Grant Projects Update - NONE

2. Motion 012126-1 to approve Transfers: Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

A 3120.100	A 3120.103	\$15,000.00	PS PT PD OFFICERS
A 3120.100	A 3120.101	\$15,000.00	POLICE PS OVERTIME
A 1440.404	A 1325.403	\$100.00	C/T POSTAGE
A 1362.400	A 1325.403	\$200.00	C/T POSTAGE
A 1325.413	A 1325.402	\$1,000.00	C/T SCHOOLS/CONFERENCES
A 1325.409	A 1325.402	\$1,000.00	C/T SCHOOLS/CONFERENCES
A 1450.400	A 1621.401	\$500.00	VILLAGE VEHICLE MAINTENANCE
a. A 9010.800	A 9015.800	\$8,075.00	POLICE RETIREMENT BENEFITS

Discussion: None

3. **Motion 012126-2 to approve the Bills and Payroll as Audited:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.
- a. **General** - \$275,496.30
 - b. **Water** - \$48,000.95
 - c. **Sewer** - \$7,119.63
 - d. **Payroll:**
 - i. 01/07/26 - \$24,184.47
 - ii. 01/14/26 - \$25,847.06

Discussion: None

4. **Motion 012126-3 to approve Meeting Minutes 01/07/26 and 01/13/26:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None

5. **Motion 012126-4 to have the Parks Committee and the Clerk's Office prepare an RFP for a Grant Writer:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.

Discussion: Trustee Middleton met with Josh Westfall from the Town of Moreau. The Village needs to have a professional service or person to contact. The Board designated the Parks Committee to facilitate the RFP with the Clerk's Office.

6. **Motion 012126-5 to Resolve as follows: The Board of Trustees supports the criteria contained in the Greenway Act and the process by which the Compact will be achieved, and The Board of Trustees endorses the designation of the Village of South Glens Falls by the Greenway Council and Conservancy as a Greenway Community:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.

Discussion: While meeting with Josh Westfall, Trustee Middleton reported that the Village of South Glens Falls is the only municipality that does not participate in the Hudson River Greenway Map. By accepting this resolution, the Hudson River Greenway Committee will vote us in at their next meeting, and the Village will be able to utilize them for grants. Trustee Middleton is going to meet next week with Josh Westfall to discuss working with the Town of Moreau and Warren County Trail Systems.

7. **Water Van - TABLED**

Discussion: The van is old and needs to be replaced.

8. **Motion 012126-6 to allow the Mayor to sign the NYSDEC MS4 Operator Certification:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None

9. **Motion 012126-7 to allow the Mayor to engage Cornell Cooperative Extension for assistance with the MS4 Certification:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None



10. Motion 012126-8 to approve the December 2025 Financial Reports: Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None

11. Motion 012126-9 to approve the Application of Fire Department Member, Joseph Family: Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None

12. Motion 012126-10 to recognize the Resignation of Al Chapman as Planning Board Chairman: Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: None

13. Old Business - None

14. New Business

a. Motion 012126-11 to RFQ for the Village to have an Annual Plumbing Contract for plumbing issues outside the scope of duties of the DPW: Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: DPW Superintendent Dubois found that 16 Gansevoort Road and 11 Leland Street did not have water meters installed. There may be additional addresses, and wants to set up a plan for a plumber.

b. Motion 012126-12 to approve the purchase of (4) NozzTeq Sewer Jet Nozzles at \$4,854.04 (G 8130.404): Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

Discussion: The company visited DPW with a demonstration of their new technology for sewer cleaning.

c. Motion 012126-13 to approve 3 DPW employees (\$90.00/ea.) to attend the NYS AWWA Training Conference (FX 8320.410 - \$270.00): Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

d. Spring Planting: Trustee Comstock acquired quotes for purchasing flowers. Beautification Committees used to volunteer to plant, and the DPW now takes care of it. Board discussion to request vendors for installation/ landscaping quotes. Trustee Middleton and Trustee Comstock to follow up.

e. DPW New Hire - TABLED

Discussion: Heather Runnalls is working on acquiring her Water Operator license, and the DPW will need another full-time position.



- f. **Motion 012126-14 to approve \$2,000.00 for Parade Funds (A 1990.400 to A 7550.400):** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.
Discussion: Clerk Treasurer Berg reported that this account is shared, with the other half contributed by the Town of Moreau for the Memorial Day parade.
- g. **Motion 012126-15 to approve the purchase of 4 Pole Decorations: (2) 6' Reindeer - Display Sales for \$1,609.00 and (2) 8' Toy Soldiers - Holiday Designs for \$1,993.00 (\$5,000 from A 1990.400 to A 7550.400):** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.
Discussion: Clerk Treasurer Berg explained that the Village replaces and updates worn-out holiday pole decorations.
- h. **Motion 012126-16 to approve the purchase of a Police Patrol Desk Computer from StoredTech for \$1,694.16 (A 3120.412 to A 3120.215):** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.
Discussion: Chief Gifford reported that the current PD computer, purchased in 2018, is no longer working and needs to be replaced.

15. Trustee Reports - None

16. Mayor's Report - None

17. **Motion 012126-17 to adjourn the Regular Village Board Meeting at 7:57 pm and enter into Executive Session for CSEA Grievance, PBA Negotiations, SLIC Fiber, Dental insurance, PD New Hire, and Water/Sewer Rates:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

18. **Motion 012126-18 to adjourn the Executive Session at 8:26 pm and enter the regular session with no action taken:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Motion 012126-19 to approve an undisclosed New Hire for the Police Department, pending all the preliminary paperwork, background check process acceptable per the Union Contract: Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.

Motion 012126-20 to approve a Payroll Request for an additional Dental Insurance Policy for a Non-Union Employee: Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

19. **Motion 012126-21 to adjourn the Regular Village Board Meeting at 8:28 pm:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.



RESOLUTION TO BECOME A CLIMATE SMART COMMUNITY

WHEREAS, the Village of South Glens Falls (hereinafter "local government") believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

IT IS HEREBY RESOLVED that the Village of South Glens Falls, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:

- 1) **Build a climate-smart community.**
- 2) **Inventory emissions, set goals, and plan for climate action.**
- 3) **Decrease energy use.**
- 4) **Shift to clean, renewable energy.**
- 5) **Use climate-smart materials management.**
- 6) **Implement climate-smart land use.**
- 7) **Enhance community resilience to climate change.**
- 8) **Support a green innovation economy.**
- 9) **Inform and inspire the public.**
- 10) **Engage in an evolving process of climate action.**

Motioned By _____

Seconded By _____

Mayor Orlow _____
 Trustee Baxter _____
 Trustee Carota _____
 Trustee Comstock _____
 Trustee Middleton _____

Adopted _____ Day of _____, 20_____

Samantha Berg, Village Clerk



QUOTES RECEIVED

Purchasing (Total Project)

Date: 02/03/2026

State Contract No. _____

Quotes received for: Flowers for Spring Planting

Vendor	Price
<u>Hewitts</u>	<u>\$3,329.92</u>
<u>Garden Time</u>	<u>\$3,374.00</u>
<u>Soranos Greenhouse</u>	<u>\$4,598.00</u>
<u>Toadflax Nursery</u>	<u>\$5,488.49</u>

Notes: See bid tabulation for notes on garden soil

For all items between \$500 and \$2999, please provide 3 verbal quotes. For all items between \$3000 and \$9999, please provide 3 written/faxed quotes. Anything over \$10,000 will need to go to bid.

Spring Planting Bid Tabulation

	Hewitts	Garden Time	Soranos	Toadflax
36 - 10" pots of Petunias	\$ 899.64	\$ 900.00	\$ 1,296.00	\$ 1,079.64
54 - 10" pots of Petunias	\$ 1,349.46	\$ 1,350.00	\$ 1,944.00	\$ 1,619.46
6 - 6 pack flats of Impatiens	\$ 191.52	\$ 144.00	\$ 192.00	\$ 179.94
2 - 12" Petunia hanging baskets	\$ 69.98	\$ 90.00	\$ 82.00	\$ 89.98
15 - 1 gallon pots of Coleus	\$ 254.85	\$ 150.00	\$ 270.00	\$ 299.85
8 - 1 gallon pots of Purple Ftn Grass	\$ 159.92	\$ 80.00	\$ 64.00	\$ 119.92
30 - 1.5 cu yd bags of garden soil**	\$ 404.55	\$ 660.00	\$ 750.00	\$ 2,099.70
	\$ 3,329.92	\$ 3,374.00	\$ 4,598.00	\$ 5,488.49
			*deliv addtl	
**3 cu. ft bags were submitted as alternative				



Samantha Berg <clerktreasurer@villageofsgfny.gov>

Garden Time Bid for Flowers 2026

1 message

Heidii Donahue <heidii@gardentimeinc.com>
To: "clerktreasurer@sgfny.com" <clerktreasurer@sgfny.com>
Cc: Frank Troelstra <frank@gardentimeinc.com>

Fri, Jan 30, 2026 at 3:00 PM

I am submitting this bid for Frank Troelstra as he is out.

Quoting flowers as follows:

- 36) 10" pot petunias @ \$25/pot total \$900
- 54) 10" pot petunias @ \$25/pot total \$1350
- 36) 36 petunias @ \$4/pack total \$144
- 2) 12" petunia hanging baskets @ \$45/basket total \$90
- 15) 1 gallon pots coleus @ \$10/pot total \$150
- 8) 1 gallon pots purple fountain grass @ 10/pot total \$80
- 30) 3 cubic foot bags soil @ \$22/bag total 660

Grand total for quote \$3374.00

Thank you for the opportunity to bid.



Frank Troelstra

Heidii Donahue
Garden Time Inc
Office Manager
518-793-8555 ext 322
heidii@gardentimeinc.com

MANAGER JESSICA
HYATT

Queensbury

Hewitt's Garden Center
294 Quaker Road
Queensbury, NY 12804
[518] 792-3638

Rooted in our community since 1964
Thank you for choosing Hewitt's
Thank you for shopping LOCAL

*** Hold ***

Ticket #H08-04896 User:HICKS
Station:08-02 Sales Rep HGC
1/14/2026 1:38:53 PM

Item Description	Qty	Price	Total
003149 PATIO PLANTER 10IN	36	24.99	899.64
003107 ANNUAL BASKET PREMIUM 10IN	54	24.99	1,349.46
003116 ANNUAL 6 PACK	48	3.99	191.52
003111 ANNUAL BASKET PREMIUM DLX 12I	2	34.99	69.98
007411 ANNUAL PREMIUM 8IN	15	16.99	254.85
001392 PURPLE FOUNTAIN GRASS	8	19.99	159.92
107183 ASB ORG GARDEN&POTTING SOIL 2	45	8.99	404.55
Subtotal			3,329.92
Tax			238.88
Total			3,568.80
Tender:			

Number of items purchased:208
Points balance

9

Join Hewitt's Club Card and SAVE!!
www.Hewitts.com for hours & locations
No returns after December 10th.
Happy Holidays from Hewitts!



* 8 0 2 3 1 4 5 6 8 6 7 4 *



Samantha Berg <clerktreasurer@villageofsgfny.gov>

RE: Toadflax Nursery Plant Bid

1 message

Makinsey Carolus <MCarolus@toadflaxnursery.com>
To: Samantha Berg <clerktreasurer@villageofsgfny.gov>

Tue, Feb 3, 2026 at 8:40 AM

Hello Samantha,

No problem, we sell 3.8 cubic foot bags of Pro Mix at \$79.99 but for the bid we would drop the price to \$69.99 for the Village of South Glens Falls.

Please let me know if you need anything else,

Makinsey Carolus

From: Samantha Berg <clerktreasurer@villageofsgfny.gov>
Sent: Monday, February 2, 2026 4:19 PM
To: Makinsey Carolus <MCarolus@toadflaxnursery.com>
Subject: Re: Toadflax Nursery Plant Bid

Hi Makinsey,

Thank you so much for sending this. Can you give me a price on 3 cu foot bags of garden soil? We are accepting an alternate with that option as well.

Samantha Berg

Clerk Treasurer

Village of South Glens Falls

46 Saratoga Avenue

South Glens Falls, NY 12803

Ph #518-793-1455 ext 101

Fax #518-793-3063

*** Please note my new email address.***

On Fri, Jan 30, 2026 at 4:54 PM Makinsey Carolus <MCarolus@toadflaxnursery.com> wrote:

Good afternoon Samantha,

Attached is our quote for your spring planting. Please note: our owner said he spoke with Alan in DPW and the soil amount on the letter that was sent to us for the bid is not accurate, so once that is confirmed, we can revise with the proper numbers.

Thank you, and please reach out with any questions.

Makinsey Carolus

Toadflax Nursery Manager

518-793-2886



Division of Thielsch Engineering, Inc
 1341 Elmwood Avenue
 Cranston, Rhode Island 02910

CONTRACT

This contract is entered into between RISE Engineering and Customer for work as described below:

DATE	1/26/2026
CUSTOMER	Village of So Glens Falls - DPW
ATTENTION	Claude Middleton
TELEPHONE	518-307-4640 Ext. 0
STREET ADDRESS	116 Saratoga Ave
CITY, STATE AND ZIP CODE	South Glens Falls NY 12803

RISE Engineering agrees to furnish Energy Efficient equipment as described in the RISE Engineering Proposal dated 01/26/2026.

Location: Village of So Glens Falls - DPW
 116 Saratoga Ave
 South Glens Falls NY 12803

Project: Village of So Glens Falls - DPW

MATERIALS	\$	10,114.20
Sales Tax EXEMPT	\$	-
TOTAL DUE	\$	10,114.20
Less <i>UTILITY Incentive</i>	<i>\$</i>	<i>(8,368.96)</i>
Customer Net Cost	\$	\$1,745.24

*****INCENTIVES ARE ESTIMATED. PRIOR TO APPROVING INCENTIVES, NATIONAL GRID MUST CONDUCT AN INSPECTION OF EXISTING SYSTEMS TO DETERMINE ELIGIBILITY FOR THE PROPOSED INCENTIVES. AGAIN, ALL INCENTIVES ARE TO BE CONSIDERED ESTIMATES UNTIL APPROVED BY NATIONAL GRID.*****

**Sales tax will not be billed if a fully executed NYS ST-124 or ST-119.1 certificate is submitted at time of contract execution to RISE by the Customer.*

The **UTILITY Incentive** payment will be assigned to RISE Engineering. The balance of \$1,745 will be payable to RISE Engineering Net 30 days upon completion.

- Customer agrees to remit amount due in Full. Interest of 1% will be charged monthly on any unpaid balance after 30 days.
- Any defect in materials will be remedied without charge and within a reasonable period of time.
- In the absence of alternate arrangements, disposal of disabled materials is the responsibility of the Customer.
- This contract is subject to Utility company approval of any Utility program incentives incorporated herein. All applicable Utility program incentives shall be assigned to RISE ENGINEERING.
- Pricing is valid for 30 days from above date.

NOTE: THIS CONTRACT MAY BE WITHDRAWN BY US IF NOT EXECUTED WITHIN 30 DAYS.

AUTHORIZED SIGNATURE

DATE

1/26/2026

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. Payments will be made as outlined above.

DATE OF ACCEPTANCE _____

SIGNATURE _____



Division of Thielsch Engineering, Inc
 1341 Elmwood Avenue
 Cranston, Rhode Island 02910

CONTRACT

This contract is entered into between RISE Engineering and Customer for work as described below:

DATE	1/26/2026	
CUSTOMER	Village of So Glens Falls	
ATTENTION	Claude Middleton	
TELEPHONE	518-307-4640	Ext. 0
STREET ADDRESS	(Multiple)	
CITY, STATE AND ZIP CODE	South Glens Falls NY 12803	

RISE Engineering agrees to furnish Energy Efficient equipment as described in the RISE Engineering Proposal dated 01/26/2026.

Location: Village of So Glens Falls
 (Multiple)
 South Glens Falls NY 12803

Project:	Village of So Glens Falls		
	MATERIALS	\$	1,466.09
	Sales Tax EXEMPT	\$	-
	TOTAL DUE	\$	1,466.09
	Less <i>UTILITY Incentive</i>	\$	(598.01)
	Customer Net Cost		\$868.08

*****INCENTIVES ARE ESTIMATED. PRIOR TO APPROVING INCENTIVES, NATIONAL GRID MUST CONDUCT AN INSPECTION OF EXISTING SYSTEMS TO DETERMINE ELIGIBILITY FOR THE PROPOSED INCENTIVES. AGAIN, ALL INCENTIVES ARE TO BE CONSIDERED ESTIMATES UNTIL APPROVED BY NATIONAL GRID.*****

*Sales tax will not be billed if a fully executed NYS ST-124 or ST-119.1 certificate is submitted at time of contract execution to RISE by the Customer.

The **UTILITY Incentive** payment will be assigned to RISE Engineering. The balance of \$868 will be payable to RISE Engineering Net 30 days upon completion.

- Customer agrees to remit amount due in Full. Interest of 1% will be charged monthly on any unpaid balance after 30 days.
- Any defect in materials will be remedied without charge and within a reasonable period of time.
- In the absence of alternate arrangements, disposal of disabled materials is the responsibility of the Customer.
- This contract is subject to Utility company approval of any Utility program incentives incorporated herein. All applicable Utility program incentives shall be assigned to RISE ENGINEERING.
- Pricing is valid for 30 days from above date.

NOTE: THIS CONTRACT MAY BE WITHDRAWN BY US IF NOT EXECUTED WITHIN 30 DAYS.

AUTHORIZED SIGNATURE

DATE

1/26/2026

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. Payments will be made as outlined above.

DATE OF ACCEPTANCE _____

SIGNATURE _____



Division of Thielsch Engineering, Inc
 1341 Elmwood Avenue
 Cranston, Rhode Island 02910

CONTRACT

This contract is entered into between RISE Engineering and Customer for work as described below:

DATE	1/25/2026
CUSTOMER	Village of So Glens Falls - Museum & Bathrooms
ATTENTION	Claude Middleton
TELEPHONE	518-307-4640 Ext. 0
STREET ADDRESS	46 Saratoga Ave
CITY, STATE AND ZIP CODE	South Glens Falls NY 12803

RISE Engineering agrees to furnish Energy Efficient equipment as described in the RISE Engineering Proposal dated 01/25/2026.

Location: Village of So Glens Falls - Museum & Bathrooms
 46 Saratoga Ave
 South Glens Falls NY 12803

Project: Village of So Glens Falls -
 Museum & Bathrooms

MATERIALS	\$	1,165.86
Sales Tax EXEMPT	\$	-
TOTAL DUE	\$	1,165.86
Less UTILITY Incentive	\$	(1,165.86)
Customer Net Cost		\$0.00

*****INCENTIVES ARE ESTIMATED. PRIOR TO APPROVING INCENTIVES, NATIONAL GRID MUST CONDUCT AN INSPECTION OF EXISTING SYSTEMS TO DETERMINE ELIGIBILITY FOR THE PROPOSED INCENTIVES. AGAIN, ALL INCENTIVES ARE TO BE CONSIDERED ESTIMATES UNTIL APPROVED BY NATIONAL GRID.*****

**Sales tax will not be billed if a fully executed NYS ST-124 or ST-119.1 certificate is submitted at time of contract execution to RISE by the Customer.*

The **UTILITY Incentive** payment will be assigned to RISE Engineering. The balance of \$0 will be payable to RISE Engineering Net 30 days upon completion.

- Customer agrees to remit amount due in Full. Interest of 1% will be charged monthly on any unpaid balance after 30 days.
- Any defect in materials will be remedied without charge and within a reasonable period of time.
- In the absence of alternate arrangements, disposal of disabled materials is the responsibility of the Customer.
- This contract is subject to Utility company approval of any Utility program incentives incorporated herein. All applicable Utility program incentives shall be assigned to RISE ENGINEERING.
- Pricing is valid for 30 days from above date.

NOTE: THIS CONTRACT MAY BE WITHDRAWN BY US IF NOT EXECUTED WITHIN 30 DAYS.

AUTHORIZED SIGNATURE

DATE

1/25/2026

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. Payments will be made as outlined above.

DATE OF ACCEPTANCE _____

SIGNATURE _____

TO: Samantha Berg, Clerk Treasurer
clerktreasurer@sgfny.com

FROM: Mary Beth Sullivan, Client Care
MSullivan@generalcode.com

CLIENT: Village of South Glens Falls, NY
(SO0117)

RE: Supplement No. 51 Estimate

Source Files:

We have reviewed 2 pieces of legislation for an update to the Village Code.

For a detailed listing of the included legislation, refer to the Appendix at the end of this estimate.

Supplementation:

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repealed or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Review of statutory citations regarding the new legislation
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Creation of instruction page for removing and inserting revised Code pages
- Printing of up to 21 sets of supplemental pages
- Update to eCode360

Price:

Between \$1,075.00 and \$1,245.00, which includes shipping and handling.

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs.
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

Payment Terms:

Available upon request



Estimate

1/21/2020
Line#: 494309

Authorization:

To authorize the supplement as outlined above, please use the PROCEED NOW button in the original email containing this estimate

OR

Sign this ESTIMATE and EMAIL to (ezsupp@generalcode.com).

Signature _____ Date _____

This order is subject to General Code's Codification Terms and Conditions, which are available at <https://www.generalcode.com/terms-and-conditions-documents/>.

Appendix

Legislation to be included in the code

Legislation Name	Adoption Date
Local Law No. 1-2025	08/06/2025
Local Law No. 2-2025	09/24/2025