

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY 12803
June 26, 2026
Special Village Board Meeting @ 3:30 PM

Special Village Board Meeting
TRUSTEE ZACHARY BAXTER PRESIDING
Minutes

Attendance:

Trustee Baxter
Trustee Comstock
Trustee Middleton

Clerk Treasurer Samantha Berg

Absent: Mayor Orlow and Trustee Carota

Trustee Baxter opened the meeting at 3:34 PM.

1. WIIA Grant – Lead Service Line Inventory

- a. **Motion 062626-1 to allow the Mayor to sign the agreement to engage Barton & Loguidice to file the WIIA Grant application for the Lead Service Line Inventory (FX 8310.411 - \$4,900.00):** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.
Discussion: None

2. **Motion 062626-2 to designate a Type 2 Action and the Village of South Glens Falls as the Lead Agency for the Baker Avenue Water Main Replacement and approve the SEQRA Type II Action Assessment Form:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

a. **Intent to Act as Lead Agency**

i. **RESOLUTION DECLARING THE INTENT OF THE VILLAGE OF SOUTH GLENS FALLS VILLAGE BOARD TO ACT AS LEAD AGENCY**

WHEREAS, the Village of South Glens Falls is proposing the Village of South Glens Falls Baker Avenue Water Main Replacement Project (Project), located in the Village of South Glens Falls, Saratoga County, New York; and

WHEREAS, the Project has been classified as an “Unlisted Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.2(a); and

WHEREAS, it is the intent of the Village of South Glens Falls Village Board to assume the role of “Lead Agency” for purposes of conducting a SEQRA assessment of the Project; and

WHEREAS, Part I of a Short Environmental Assessment Form (SEAF) has been completed, reviewed by the Village of South Glens Falls Village Board, and will be circulated to all Involved and Interested Agencies for purposes of establishing the Village of South Glens Falls Board as “Lead Agency” in accordance with 6 NYCRR Part 617.6(b).



NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED, that the Village of South Glens Falls Mayor hereby is authorized to sign Part I of the SEAF (page 3); and it is further

RESOLVED AND DETERMINED, that the Village of South Glens Falls Village Board will send said Part I of the Short Environmental Assessment Form and associated site figure to the attached list of "Interested/Involved Agencies" under cover of a "Notice of Intent to Establish Lead Agency" letter for purposes of establishing Lead Agency status under SEQRA; and it is further

RESOLVED, that the Village of South Glens Falls Village Mayor, together with the Village of South Glens Falls Attorney and B&L, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

b. SEQRA

- i. See Completed Form Attached

- 3. **Motion 062626-3 to designate a Type 2 Action and the Village of South Glens Falls as the Lead Agency for the Baker Avenue Sewer Main Replacement and approve the SEQRA Type II Action Assessment Form:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

a. Intent to Act as Lead Agency

- i. **RESOLUTION DECLARING THE INTENT OF THE VILLAGE OF SOUTH GLENS FALLS VILLAGE BOARD TO ACT AS LEAD AGENCY**

WHEREAS, the Village of South Glens Falls is proposing the South Glens Falls Baker Avenue Sewer Main Replacement (Project), located in the Village of South Glens Falls, Saratoga County, New York; and

WHEREAS, the Project has been classified as an "Unlisted Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.2(a1); and

WHEREAS, it is the intent of the Village of South Glens Falls Village Board to assume the role of "Lead Agency" for purposes of conducting a SEQRA assessment of the Project; and

WHEREAS, Part I of a Short Environmental Assessment Form (SEAF) has been completed, reviewed by the Village of South Glens Falls Village Board, and will be circulated to all Involved and Interested Agencies for purposes of establishing the Village of South Glens Falls Village Board as "Lead Agency" in accordance with 6 NYCRR Part 617.6(b).

NOW, THEREFORE, BE IT

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RESOLVED, that the Village of South Glens Falls Village Mayor, together with the Village of South Glens Falls Attorney and B&L, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

b. SEQRA

- i. See Completed Form Attached

Motion 062626-4 to approve Suozzo Doty and Associates for the Baker Avenue Water Main engineering scope of work to include CCTV of the Sewer Main, not to exceed (\$7,800.00): Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Motion 062626-5 to adjourn the Special Village Board Meeting at 3:41 pm: Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.



Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: South Glens Falls - Baker Avenue Water Main Replacement			
Project Location (describe, and attach a location map): Village of South Glens Falls, Saratoga County, New York, 12803			
Brief Description of Proposed Action: The Baker Avenue Water Main Replacement Project will improve the reliability, capacity, and water quality of the Village of South Glens Falls public water distribution system through the replacement of approximately 1,420 linear feet of existing 4-inch and 6-inch cast iron water main along Baker Avenue. The existing water main is nearly 100 years old and has experienced age-related deterioration, tuberculation, water quality concerns, low-pressure conditions, and reduced fire flow capacity. The project includes installation of a new 12-inch water main, replacement of associated water services, valves, hydrants, and appurtenances, and restoration of disturbed roadway, sidewalk, curb, and other surface features within the public right-of-way. The proposed improvements will address discolored water caused by corrosion and tuberculation within the existing cast iron main, improve hydraulic performance and fire protection capabilities, reduce water loss from aging infrastructure, and provide a reliable source of potable water for residents and businesses along the Baker Avenue corridor. Figure 1 shows the project location, attached.			
Name of Applicant or Sponsor: Village of South Glens Falls - Joseph Orlow, Mayor		Telephone: (518) 793-1455	
		E-Mail: mayor@villageofsgfny.gov	
Address: 46 Saratoga Avenue			
City/PO: South Glens Falls		State: NY	Zip Code: 12803
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If No, continue to question 2.			YES
			<input checked="" type="checkbox"/>
			<input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval: NYSOCR (funding/approval), NYSDOT (permit/approval), NYSDOH (Approval), Saratoga County Health Department (Approval)			YES
			<input type="checkbox"/>
			<input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		2 acres	
b. Total acreage to be physically disturbed?		0.2 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		2 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: N/A- No new buildings or structures are proposed	NO	YES	
	NA	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: N/A- Project will not require wastewater treatment	NO	YES	
	NA	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	



Barton & Loguidice

0 500 1,000 2,000 Feet



South Glens Falls
 Baker Avenue Water Main Replacement
Aerial Map
 Saratoga County 6/11/26 New York

Figure
 1
 Project No.
 5046.003

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Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

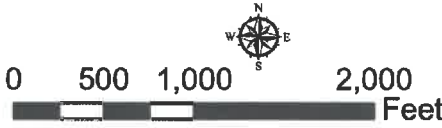
Complete all items in Part 1. You may also provide any additional information you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: South Glens Falls - Baker Avenue Sewer Main Replacement			
Project Location (describe, and attach a location map): Village of South Glens Falls, Saratoga County, New York, 12803			
Brief Description of Proposed Action: The proposed project consists of the replacement of approximately 1,420 linear feet of existing 8-inch clay tile sanitary sewer main located along Baker Avenue in the Village of South Glens Falls, New York. The existing sewer main has exceeded its useful service life and is experiencing age-related deterioration, operational deficiencies, and potential infiltration and inflow concerns that may impact system reliability and regulatory compliance. Figure 1 shows the project location, attached.			
Name of Applicant or Sponsor: Village of South Glens Falls - Joseph Orlow, Mayor		Telephone: (518) 793-1455	
		E-Mail: mayor@villageofsgfny.gov	
Address: 46 Saratoga Avenue			
City/PO: South Glens Falls		State: NY	Zip Code: 12803
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If No, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYSOCR (funding/approval), NYSDEC (approval), NYSDOT (permit/approval), SHPO (approval)			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		2 acres	
b. Total acreage to be physically disturbed?		0.2 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		2 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

	NO	YES	N/A
5. Is the proposed action,			
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?		NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		NO	YES
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?		<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies: N/A- No new buildings or structures are proposed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water: N/A- Project will not require potable water	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?		NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?		NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____			



Barton & Loguidice



South Glens Falls
 Baker Avenue Sewer Main Replacement
Aerial Map
 Saratoga County 6/11/26 New York

Figure
 1
 Project No.
 5046.002

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